

# HUNGERFORD TOWN COUNCIL

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**MINUTES** of the **Highways and Transport Committee** held on Monday 24<sup>th</sup> October 2016 at 7.25 pm in the Corn Exchange Complex, Hungerford.

**Present:** Cllrs Brookman, Chicken, Colloff, Crane, Bumbieris, Hudson and Knight.

Also present: John Willmott (JW), Two representatives from Hungerford Football club, Geoff (The Advisor) and John Garvey (Newbury Weekly News)

1. **Apologies for absence.** Cllrs Whiting, Wilson and Simpson.
2. **Declarations of interest.** None.
3. **Minutes of meeting held on 26<sup>th</sup> September 2016.** Cllr Brookman highlighted two errors in the minutes. These will be corrected and presented to the committee at the next meeting.

## **Update on actions:**

*Hungerford station colour confirmation* – Cllr Brookman confirmed that the colour would be GWR green.

*Poor street lighting off Priory Road* – Out-standing action. **Action:** office to follow up.

*Coach parking and drop off point* – This has been raised with DCs, and they support the idea of a drop off zone, but not the parking bay for the coaches.

*Notice boards* (permissions and licenses) – Cllr Crane stated that it was not clear who gave permissions to use the notice boards, HTC or Network Rail. **Action:** Office to resolve.

*Police speed watch scheme* – A new version of SID was discussed. Cllr Hudson asked to investigate the speed reactive sign, which had been investigated previously in the Parish Plan.

**Action:** Place on next agenda; **Action:** Cllr Hudson to collect information from previous project.

*Speeding limit review panel* – Cllrs Brookman and Bumbieris were due to attend tomorrow. Survey had been carried out in Charnham Park and the panel had found the speed to be appropriate for the area.

*Christmas light pledges* – Cllr Crane requested that Councillors should take pledge forms and go around their neighbourhoods. **Action:** Office to hand out pledge forms at next full council meeting.

4. **Parking issues at the Football Club for home matches.** Since promotion of the Hungerford Town team the average gate number has doubled, creating issues with parking. Players and officials park at cricket club, but amount of parking available at the club is not sufficient for visiting fans. Club does try and contact the other team before match day, but often get little information. Currently, using JOG school car park with stewards directing traffic. However, residential areas are becoming congested and there is concern that if ambulances or fire engines are required at Redwood Housing that they would not get through. The issues were

discussed at the last Executive meeting and the club is going to ask the police for some cones to restrict parking of visiting fans in the residential area. Cllrs made some suggestions for signage.

Cllr Crane left at 7:55 pm

- 5. Hungerford Station** – JW had catalogued the emails sent to GWR clarifying what had been asked to be done. The contents of the email was discussed, including who (WBC, Network Rail and GWR) was responsible for different areas of the station area. It was asked what the planned maintenance work was along with when and who should carry out the work.

**Action:** Draft development brief for railway development to be sent to JW.

Cllr Brookman had met with Alison Stone, but Network rail were unable to attend, and confirmed that the station would be redecorated this year and that the bushes would be cut back around the station. Alison Stone had also agreed to the station master greeting the visitors to Hungerford in uniform. Two volunteers had come forward and another four were required.

Discussion was held about the waste from the tree cutting and dropped unwanted food. Cllr Colloff asked if vermin were a problem at the station.

Cllr Hudson thanked JW for all his hard work in pulling together many strings of a complex problem. Cllr Brookman did not want to go to GWR/Network rail with a shopping list, though JW countered that people should carry out their jobs correctly.

**Action:** Cllr Brookman to review JW's email to GWR before it is sent.

Cllr Hudson proposed that a working party was sent up to discuss the station.

**Action:** Office to set up meeting for station working party.

- 6. Pigeons in the High Street** – This remains on hold as additional funds need to be sought from other people in Hungerford to allow the costs to be split.

**Action:** Put on the agenda for the New Year.

- 7. Dog Fouling** – Canal and River Trust have agreed to put in an additional dog bin on the canal footpath. This was warmly greeted by the councillors. There was also an offer of signage.

**Action:** Office to respond to the trust and determine an installation date.

Location of dog bins in Hungerford remains on hold to the next H&T meeting.

**Action: Out-standing** Dog bin location to be reviewed at the next meeting.

- 8. Update on Christmas Lights** – A summary of the situation was presented by Cllr Brookman. One tender was received on time of over £38K and the other tender was submitted after the deadline. The tender received on time was negotiated and reduced to £32K. AM Electrics have the tender, but HTC have been advised that they will credit us with £10 per hour per volunteer. Some reductions have been made to the displays. **Action:** Office was asked to put on Hungerford ladies' pages requesting for volunteers.

- 9. Budget** – committee considered funding requirements for the next financial year. Ideas were speed response signs, consider the funding set aside for Christmas lights, pigeons, lamp posts, station improvements with matched funding.

- 10. Public Toilets** - The cost of the maintenance of the toilets was discussed and it was suggested that the contract was reviewed. Consideration was given to charging to use the public toilets, though there are issues with this including collection of money and payment of the mechanism. Cllr Hudson asked to quantify how many people use the toilets. It was proposed

by Cllr Brookman that the radar key and mechanism for the disabled toilet was investigated, seconded by Cllr Colloff, all in favour.

**Action:** Office to investigate and report back in next meeting.

**Meeting closed at 8:30 pm.**