

HUNGERFORD TOWN COUNCIL

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MINUTES of the **Recreation, Amenities and War Memorials Committee** held on Tuesday 19th January 2016 at 7.00pm in the Corn Exchange Complex, Hungerford

Present: Cllrs Crane, Small, Winsler, Chicken, Farrell and Bumbieris. Also present: Geoff Greenland and Ted Angell (HAHA), Martin Digweed (Triangle Field Management Committee).

1. **Apologies for absence.** Cllrs Bennyworth, Brookman and Whiting
2. **Declarations of interest.** Cllr Crane (Allotments), Cllr Small on Triangle Field Management committee. Cllr Farrell on TFMC and has an interest in Croft Field Activity Centre.
3. **Agreement of minutes of meeting held on 17th November 2015.** Cllr Crane proposed the minutes as a true record, seconded by Cllr Winsler, all in favour.
4. **Allotments - HAHA report.** HAHA is making an insurance claim for £660 for stolen machinery and petrol. Police have provided guidance to minimise future incidents. (Cllr Farrell entered). The EGM presented 4 work streams.
 - i) HAHA to support HTC and obtain permanent site at Marsh Lane.
 - ii) Persuade WBC to recognise difference between temporary allotments. (House of Commons definition CS18 doesn't apply to temporary allotment sites).
 - iii) Review alternative sites around Hungerford. (Cllr Bumbieris entered). Cllr Small suggested lower end of Triangle Field not used by football or rugby clubs as a possibility for allotments. Security/parking/fencing etc. need to be considered and access and soil. Years ago the land was allotment gardens. JOG School has land but it is prone to flooding. 2 or 2 ½ acres is needed.
 - iv) Using compulsory hiring of the land (what does WBC business case look like). HAHA wish to leave renewal date as it is.
5. **Triangle Field**
 - **Report following Triangle Field Working Party Meeting.** Containers/flood lights and building quality were discussed. Porch roof is to be done after Easter. Next meeting will be on 27th. M Digweed is happy with building quality. HTC is invoicing Theatre Co for monthly rent. £3k donation from Theatre Company has been received. Cladding and screening needs to be done. Reason for delay is weather. **Action:** - Request plans for screening/planting and completion date, and cladding date to be done and plan for electrics. Letter sent to RFU about the floodlights. Next step is applying for planning permission. **Action:** Chase Lorraine WBC to inspect kitchen.
 - **Security – Key safe.** Gate has been left open regularly at night. **Action:** Change combination or update security. Physio is not appropriate in bar. **Action:** Move to changing room
 - **Circus – Agree terms.** Hoping to set up circus 16th June (Thurs) staying to 19th June. Either charge £100 per day or obtain 50p per ticket sold. (Max 450 seats). Circus do advertising and sell tickets. John Lawson Circus will attend HTC meeting in 4-6 weeks. Big Top is available for the Saturday night. Circus

to sort legal and insurance requirements. (NOTE: 19th June is Harey 8 Run 10.30 – midday ish). Cllr Small proposed in principle to permit John Lawson to hold circus 16-19 June. £100 per performance, seconded by Cllr Farrell, all in favour. **Action** - Cllr Farrell and Clerk to progress. Triangle Field is excellent spot for Beacon for Queen's Birthday – take to Triangle Field Management Committee. Look to see if can rent gas beacon.

6. **Report from Joint Advisory Committee Meeting at Leisure Centre – Cllr Wood.** Cllr Wood not present – defer.
7. **Youth & Community Centre – Concerns highlighted by Management committee.** 'Closure of Youth Club is to be delayed by a month'. Youth Club had 100 members last year but numbers have now declined and leaders left for Uni. The Youth Club brings in the most grants for the centre. Majority of expenses is to run the building. The building needs to be established for others uses. Community Café is an idea. Newbury College might use it (particularly for training for apprentices). FSB is interested. Also try getting job centre for Hungerford. Sue Da Costa (youth leader) will remain until June. Need to look at reducing building costs – Mayor to speak to school. **Action:** - Clerk to chase response from WBC about wider use of tennis court use.
8. **Croft Field**
 - **Future hiring of North building, work remaining and hire charges.** Several quotes have been obtained for new flooring. Obtain quote for hard wearing carpet. Cllr Small proposed up to £1,000 budget for flooring, seconded by Cllr Crane, all in favour. Cllr Small proposed to engage Mr Hibberd to do remainder of Triangle Field Car park surface and redo Croft Field Car park surface costing approx. £4k, (to be confirmed in writing) all in favour. Damp problem in north building is due to solid 9 inch wall. Advice is to either dry line or insert internal block wall. **Action:** Obtain quotes for dry lining. Cllr Small proposed a 240l bin is supplied and emptied every fortnight by Veolia, seconded by Cllr Crane, all in favour. Cllr Crane proposed go with the new hire charges as outlined, seconded by Cllr Winsor, all in favour. **Action:** Cllrs Small, Crane and Clerk to look at updating hiring terms
 - **Update on outstanding money from WBC.** Waiting to hear back from Gabrielle Espin and John Ashworth. **Action:** - Ask P Hewer to chase it up.
9. **St Saviour's Cemetery**
 - **Consider responses to consultation and agree action.** **Action:** - Cllr Small to draft amendments to regulations. Add to next agenda.
 - **Agree work to skip area.** Hibberd to quote to rid of earth and level ground at St Saviour's. Obtain quote for hurdle fencing.
 - **Decision on Memorial application request.** Cllrs Small, Crane and Farrell to attend a site meeting Friday 11am at St Saviour's to consider applications.
10. **St Lawrence's**
 - **Quote for vault grave work.** DS proposed quote of £864 + VAT to make safe the grave, all in favour.
 - **Arrange site visit to view alternative vehicle access to back of church.** **Action:** Cllr Small to speak to landowners and check their right of way. Clerk to contact PCC for their views.
11. **Request for additional names on Bridge St War Memorial.** Existing memorial is full. Can they suggest an alternative? Memorials for other wars can be considered. A site visit will take place on Friday.
12. **Tragedy Garden project** – Quote for placement of plaque in garden. It was proposed to accept the quote of £160. **Action:** Notify relatives that plaque is to be moved to better focal point.
13. **Bulpit Park concrete wall - quotations for removal.** PCF quoted £5k - £6k as an approx. figure to remove the wall. **Action:** Ask T&M and Football Club what fence is preferred..

Meeting closed at 9.30pm