

HUNGERFORD TOWN COUNCIL

The Mayor
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MINUTES of the Recreation, Amenities and War Memorials Committee held on Tuesday 20th June 2017 at 7.00pm in the Corn Exchange Complex, Hungerford

Present: Cllrs Small, Winser, Farrell, Knight, Brookman also Geoff Greenland and Ted Angell from HAHA

- 1. Apologies for absence:** Cllrs Simpson, Benneyworth, Bumbieris, Whiting
- 2. Co-option of Cllr Shane Finlay onto the Committee –** Deferred as not present
- 3. Declarations of interest –** Cllrs Knight, Winser and Small (TFMC), Cllr Knight (allotments), Cllr Farrell (Croft Field)
- 4. Agreement of minutes of meeting held on 18th April and 16th May 2017 and update on actions:**

Cllr Small proposed minutes of 18th April as a true record, seconded by Cllr Winser, all in favour.
Cllr Winser proposed minutes of 16th May as a true record, seconded by Cllr Brookman, one abstention, rest in favour.

Updated to Do List (circulated) Kevin Skeats has been instructed to repaint the wall at St Lawrence. TOR amended by Cllr Small were handed around. These are to be considered at the next meeting of R&A. **Action:** Put on agenda. The Tennis Court lease has been signed by HTC and we await our signed copy back from WBC. The Library will be discussed at the next Full Council meeting. The Working Party are continuing to meet with WBC and will wait to hear from P James following the WBC meeting on 30th June.

Action update: Instruct Maintenance man and obtain alternative opinions for fixing trip hazards at edge of safety surface – Quotes for filling in the gaps in 3 shrunken safety surfaces with wet pour are awaited from Playground Services.

Action update: Cllr to contact M Norgate (re: completion of new lease and composting toilet/power supply and toilet) to chase. Clerk will forward relevant email to Cllr - The Clerk has chased this and received a reply that M Norgate will deal with this on his return from abroad.
Action: Clerk to continue to chase.

Action update: Clerk to instruct contractor to relay the safety surfaces at Smitham Bridge Playground – The Clerk has instructed the contractor to proceed with works.
Action: Check Cemetery regs read correctly with regards to reservations (see action from April)
- 5. Allotments**
 - **Report under Heads of Agreement –** G Greenland (GG) voiced concern over the size of the ash trees at Fairfields that are liable to shed boughs. Sovereign are obtaining quotes to carry out tree work. **Action:** Clerk to continue to chase this project. GG will forward the certificate of lawfulness he has received for having a compost toilet. They are obtaining a grant of £5000 for this from Awards for All. The compost toilet is DDA compliant, relatively portable, apart from the soakaway so could be moved to a new site if needed and is saving them £700 a year in portaloo costs. A 5 year lease is needed to obtain the grant. See action above for Clerk to continue to chase for the signed lease from M Norgate.
 - **Audit of accounts –** T Angell reported the accounts have been inspected by HTC's auditor. The income has gone down by £1k due to uncertainty at Marsh Lane. Expenditure has been kept low allowing the same resources to be brought forward.

6. **Triangle Field – Report from Triangle Field Management Committee meeting** – No meeting has taken place. The next one is scheduled for Thursday 28th June.
Update on actions Check with maintenance man if gully blocked – A check took place during heavy rain and all water was draining away fine.
Clerk to contact group re free boot-camp, to offer the Croft Field instead – Clerk put forward offer but it was not taken up.
7. **Croft Field Centre – Consider tenders for garden room and propose recommendation to full Council of preferred contractor for the work – (this item was taken last and Cllr Farrell left the room)** – The Clerk presented a report including the results of the tender process. The quotations are higher than expected and the Tesco grant scheme has lowered its funding offers. **Action:** Clerk to add to F&GP agenda rather than FC agenda to discuss obtaining funding from EMR. Clerk to chase up decision on matched funding. Clerk to advise contractors of delay on decision. Restructuring of toilets could be seen as a priority to this project.
Consider proposed internal re-structuring from Orange Key - The design was circulated and considered. It offers the same size storeroom for the town band, front access to both halls negating the need for the long corridor, a double door at the front, provides 4 toilets and 2 showers and would be implementing part of our 5 year plan to become DDA compliant. Building regs and permission from WBC would be needed. **Action:** Clerk to get permission from C Broughton (WBC) for the project as a first step.
8. **Sports Award** – Cllr Wood not present so item deferred
9. **CCTV at the Skateboard Park – Consider the installation of camera using broadband connection from the football club** – **Action:** Clerk to look at costs for a 350 degree camera and to contact the Football club about sharing the costs.

The meeting closed at 8.30pm

Signed as a true record of the meeting

Date.