

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Keith Knight
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The Town Clerk
Mrs Claire Barnes
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27th March 2018

To: Cllrs Knight, Crane, Brookman, Benneyworth, Simpson, Hudson, Farrell, Whiting, Winsler, Chicken, Finlay, Downe and Cusack
To District Cllrs James Podger and Paul Hewer, Sergeant Alan Hawkett

You are summoned to a **Meeting of the Full Council** to be held on **Tuesday 3rd April 2018 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.00pm** there will be a **presentation by the Police**

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors **followed by a 10 minute presentation from Catherine Judd (Community Engagement Officer for Sovereign).**

Mrs Claire Barnes, Town Clerk

AGENDA

- 1. Note apologies for absence**
- 2. Declarations of interest**
- 3. Approval of Minutes of the meeting of the Full Council meeting of 5th March 2018 and Part 2 Extra Full Council meeting of 13th March 2018 and outcome of actions**
- 4. Mayor's report** – To receive a report from Cllr K Knight
- 5. Member's Bid** – Update on application for bus shelter
- 6. District Councillor's Reports**
- 7. Neighbourhood Plan** –
 - Report from first steering group meeting
 - Consider adoption of Terms of Reference
- 8. Committee reports (no more than 3 minutes per report)**

R&A – Cllr Simpson	F&GP – Cllr Benneyworth
E&P – Cllr Farrell	H&T – Cllr Rob Brookman
T&E – Cllr Crane	
- 9. HTC owned lamp posts** – Propose programme of replacement over the next three years

- 10. Finance – Cllr Benneyworth**
 - a) Propose authorisation of cheque run payments (circulated) for last month
 - b) Propose Year to date accounts – refer to circulated Income/Expenditure Report
- 11. Library** - Receive a report from the working party meeting
- 12. Consider proposal to have a ‘Suggestions box’ and offer an award for any schemes that are successfully adopted**
- 13. General Data Protection Regulations** – Propose appoint auditor as Data Protection officer
- 14. Town Meeting (Wed 21st March 7pm)** – Receive any Feedback and suggestions for improvement next year
- 15. Set a date for first ‘tea and a bun’ meeting**
- 16. Any other Reports (3 minutes each) not to include any proposals**

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- 17. Agree change to Employee hours following recommendation from staff meeting**