

# HUNGERFORD TOWN COUNCIL

The Mayor  
Cllr Keith Knight  
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The Town Clerk  
Mrs Claire Barnes  
The Library  
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27<sup>th</sup> February 2018

To: Cllrs Knight, Crane, Brookman, Benneyworth, Simpson, Hudson, Small, Farrell, Whiting, Winsor, Chicken, Finlay, Downe and Cusack  
To District Cllrs James Podger and Paul Hewer, Sergeant Alan Hawkett

You are summoned to a **Meeting of the Full Council** to be held on **Monday 5<sup>th</sup> March 2018 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.00pm** there will be a **presentation by the Police**

**The meeting is open to press and public.** At **7.10 pm** there will be a **public forum** to allow questions from the electors

Mrs Claire Barnes, Town Clerk

## AGENDA

1. **Note or accept apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting of 5<sup>th</sup> February 2018 and Extra Full Council meeting of 26<sup>th</sup> February 2018 and outcome of actions**
4. **Neighbourhood plan –**
  - Propose the ‘area for designation’ as the Parish Boundary or consider alternative suggestions
  - Agree process of formation of Steering Group and date of first meeting
5. **Mayor’s report –** To receive a report from Cllr K Knight
6. **District Councillor’s Reports**
7. **Liaison with outside bodies**
  - To note councillor representational roles for community groups/outside bodies (refer to report circulated) and consider appointment to any remaining vacancies
  - Agree offer from Cllr Cusack to set up meeting with GWR and Network Rail and clarify intention of meeting
8. **Councillor attendance – Consider request to publish attendance on the web**
9. **Councillor vacancy – one position remains and can now be filled by co-option**
10. **Committee reports (no more than 3 minutes per report)**

**R&A – Cllr Small  
E&P – Cllr Farrell  
T&E – Cllr Crane**

**F&GP – Cllr Benneyworth  
H&T – Cllr Rob Brookman**

- 11. Finance – Cllr Benneyworth**
  - a) Propose authorisation of cheque run payments (circulated) for last month
  - b) Propose Year to date accounts – refer to circulated Income/Expenditure Report
- 12. Library**
  - Receive a report from the working party meeting
  - Consider and propose a quotation to appoint a solicitor to review the draft lease and Joint User Agreement
- 13. Street-lighting** – Agree in principle the project for replacement of street lighting subject to further discussion at Finance & General Purposes on cost and budgets available (refer to Cllr Brookman’s report)
- 14. Town Meeting (Wed 21<sup>st</sup> March 7pm)** – Consider agenda (see circulated draft agenda attached)
- 15. Triangle Field** - Any further action required on outstanding hirer fees
  - Update from Rugby Club on applying for extra floodlighting
- 16. Any other Reports (3 minutes each) not to include any proposals**

## **PART 2**

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- 17. Ratify the nominations of the Freedom of The Town Awards 2018 as recommended by the selection panel.**