

HUNGERFORD TOWN COUNCIL

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MINUTES of the **Highways and Transport Committee** held on Monday 15th May 2017 at 7.00 pm in the Corn Exchange Complex, Hungerford.

Present: Cllrs Brookman, Simpson, Bumbieris & Knight,

1. **Apologies for absence.** Cllrs Hudson, Colloff, Whiting and John Willmott.
2. **Election of Chair of Committee.** Cllr Knight proposed that Cllr Brookman continue in his role as Chair. This was seconded by Cllr Simpson. All in favour.
3. **Election of the Deputy Chair of Committee.** Cllr Brookman nominated Cllr Hudson to continue in his role as deputy chair. This was seconded by Cllr Bumbieris. All in favour.
4. **Declarations of interest.** None
5. **Minutes of meeting held on Monday 27th March 2017:**

Cllr Simpson proposed minutes of 27th March as a true record, seconded by Cllr Knight, all in favour, with one abstention. Action: office to check the attendance record for the meeting.

Update on actions: Action: We need executive decision on how we proceed with TORs as we need to agree one model. It was suggested the front pages are ok for the web and back pages for info. Put on Full Council Agenda.

WBC has confirmed that HTC can use collection pots for Xmas lights donations, but permission has to be gained each time a collection is carried out.
6. **Hungerford Station**

Cllr Brookman met with a company to discuss the modification to the waiting shelter at Hungerford Station. Two designs were quoted for, one which is extending the existing unit and the other to widen and extend the unit. Discussion was held over the different sizes and it was felt that the larger unit would “future proof” the shelter, and meet disabled access requirements. It would be possible to fit a metal skirt at the bottom of the shelter to stop the draft at an additional cost. This was not thought to be necessary.

Funding for this work would come through the Customer and Communities Improvement Fund (CCIF) which is run by GWR. HTC would be required to fund 20 % of the work. The bid is competitive and would be put in for the bid cycle next year. Approval would have to be sought from Network Rail. Cllr Bumbieris suggested that a plaque should be mounted to show who had contributed to the funding of the shelter.

Action: Chair to contact Network Rail to get agreement and then GWR.

Action: Chair to start preparing grant application.

Cllr Brookman updated the committee on other issues at the station. The railings had been cleaned and the shelter roof has been re-done. The post has been repaired. The re-painting has gone out to tender.

7. **Pigeon Culling –Progress with obtaining funding.** The committee discussed the original quote received and considered the funding which has been set aside by HTC and the possibility of other donations from T&M and Chamber of Commerce.
Action: Office to revisit the preferred quote.
Deputy clerk raised that complaints had been received in the office about pigeon droppings falling on people as they looked at the notice board.
Action: Office to follow up request logged to Network Rail about repairing the pigeon spikes under the bridge.
8. **HTC street lighting - Proposal for replacement of street light brackets and new columns.** Quotes have been received to replace the columns which are in poor condition, and to replace the failed street light bracket. Cllr Bumbieris proposed that the quote from West Berkshire Council to replace the 2 light column at a cost of £1141.98 each and one bracket, at a cost of £748.37 are accepted. This was seconded by Cllr Simpson. All in favour.
Action: Cllr Brookman to contact the company to initiate the work.
9. **Car Park Charges** –The car park charges were increased today. New posters had been placed in all car parks in Hungerford, with additional notices advertising the increases in charges. The large increase seen in Hungerford was due to a previous rise by WBC not coming into effect in Hungerford. The prices for the outlying districts of WBC are now aligned. There remains no charge on Sundays, though Newbury now charges for Sunday parking.
10. **Hanging baskets and Hungerford in Bloom** – Deputy clerk informed the committee that the order for the floral display in Hungerford High Street had been placed and some payments had been received from those involved. It is hoped to photograph the installation of the displays. Several businesses due to a number of reasons were unable to take part this year, including The Three Swans, Luna Too, Crown Needlework@Bossoms and Peter Stirland Ltd.
Action: Office to liaise with company to determine the date when the flowers will be hung.

Hungerford in Bloom will take place this year, with judging on 15th July. Judges have been secured for businesses and residents. The allotment judging will take place in July through Haha.
Action: Office to advertise the competition through posters, web site and Facebook.
11. **Tenders on Contracts Finder.** Deputy clerk present information on the web site, which will be used to source tenders for large contracts. HTC provides information and requests information from those bidding. It is intended to use this to determine contractors for the Croft Field Centre extension, public toilet cleaning contract and the Christmas lights. This was well received by the committee.
Action: On the agenda for the next meeting place tender timescales.

Meeting closed at 8:00 pm.