

HUNGERFORD TOWN COUNCIL

The Mayor
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MINUTES of the **Full Council Meeting** held on Monday 6th August 2018 at 6.30pm in the Library Building, Hungerford.

Present: Cllrs Simpson, Knight, Brookman, Winsor, Benneyworth, Downe, Farrell and Crane.

1. **Apologies:** Noted from Cllrs Hudson, Cusack, Finlay and Chicken.

2. **Declaration of Interests:** Cllr Downe (Item 3a).

3. **Finance**

a) Propose authorisation of cheque run payments (circulated) for last month

The cheque run was reviewed by the councillors. Cllr Winsor queried the payment to WPS (Added insurance cover) and asked for clarification.

Action: Deputy Clerk to speak to RFO.

Note added after the meeting: RFO confirmed that the additional insurance payment was for the library.

Cllr Crane proposed to accept the cheque run payments for July 2018, which was seconded by Cllr Simpson. All in favour with one abstention (Cllr Downe).

b) Propose Year to date accounts – refer to circulated Income/Expenditure Report

Cllr Winsor had reviewed the accounts and stated that the variances were due to phasing of payments and the charity grants had been issued.

Cllr Winsor proposed to accept the cheque run payments for July 2018, which was seconded by Cllr Simpson. All in favour.

4. **H2036** - Agreement of appointment of consultant and expenditure

The committee had been circulated a report prepared by the joint chairs of the H2036 in conjunction with the Town Clerk. The committee appreciated that H2036 needed by input from “a guiding mind” consultant which could be provided with the employment of Plan-et. Cllr Downe was asked to comment, and he replied that it made sense and the standard of work of the consultants was high.

Cllr Simpson proposed that Plan-et to be appointed as consultants to guide Hungerford 2036 project to a maximum cost of £3000, based on a time charge of £60/hour. This was seconded by Cllr Downe with all in favour.

Action: Office to inform the joint chairs of the out-come of the proposal.

Meeting ended at 6:45 pm