

HUNGERFORD TOWN COUNCIL

The Mayor
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MINUTES of the **Extra Full Council Meeting** held on Thursday 13th September 2018 at 6.30pm in the Library Building, Hungerford.

Present: Cllrs Knight, Brookman, Winser, Downe, Farrell, Chicken, Cusack, Gaines, Hawkins and Hudson (arrived later).

- 1. Apologies:** Noted from Cllrs Simpson, Crane, Benneyworth
- 2. Declaration of Interests:** Cllr Farrell knows AM Electrics
- 3. Christmas Lights and Trees Installation tender - Consider responses and propose acceptance of chosen contractor and price** – A report was circulated along with the 3 tender responses received. Cllr Brookman added that Shield did an excellent job last year and he would recommend them, they are all electricians and they fitted the new lights in the library recently. 4th D carried out the project 3 years ago. Fine Pines would be a new contractor and have submitted a revised quote. Last year the trees were sourced locally by the Town Council. Cllr Knight has met with Town & Manor to discuss their contribution to the cost. It is a possibility they may wish to pay for the trees as their donation. However, if they sourced the trees the service would need to include the installation of the larger trees. Trees need to be ordered by the end of October and can not be cut until after the first frost otherwise the needles drop. A volunteer is needed to collect donations from the town. Cllr Simpson has offered to visit the businesses. It was suggested families could sponsor a tree or a bauble on the large tree as a fundraiser. Cllr Cusack suggested Yattendon Estates are approached regards tree supply and sponsorship.
After further discussion Cllr Downe proposed accepting the quote of £72,240 from Shield Electrical for 3 years installation, subject to the submission of all required Health and Safety documents seconded by Cllr Brookman, all in favour.
Cllr Chicken proposed the office pursue quotes for the trees and select the best option available up to a maximum budget of £7k, seconded by Cllr Gaines, all in favour.
Cllr Chicken will help project manage alongside Cllr Brookman this year.

Meeting ended at 7:35 pm