

HUNGERFORD TOWN COUNCIL

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DRAFT MINUTES of the **Extraordinary Full Council Meeting** held on Monday 5th August 2019 at 6.30pm in the Library Building, Hungerford.

Present: Cllrs Simpson, Knight, Winsor, Downe (entered later), Chicken, Crane, Alford, Fyfe, Lewis and Gaines

1. **Note apologies for absence** – Cllrs Brookman, Cusack, Hudson, Farrell and Hawkins
2. **Declarations of interest** – None

The following item was taken next as the decision would affect Item 3(a) authorisation of cheque run payments:

4. **GWW Ambassador Subscription**

-Agree proposed fee of £1250 + VAT to renew membership of the GWW for one year – Town and Manor have decided not to contribute towards the cost of membership of the GWW. Cllr Crane feels that without their contribution, the investment is not worth it at this point in time. He would rather use the money to place an advert in the Travel Magazine. He hopes we can go back to Ambassador status in the future and is willing to continue to approach other companies to try and get their involvement.

Cllr Crane proposed to defer payment of £1250 + VAT to renew membership of the GWW pending further discussions with Town and Manor as to whether they will contribute, seconded by Cllr Simpson, all in favour.

Action: Cllr Crane will contact GWW to inform them of the decision.

-Consider 3-year membership option if available – *Cllr Simpson proposed not to consider this option at the present time, seconded by Cllr Gaines, all in favour.*

-Consider accepting any donation from other organisations – *Cllr Simpson proposed to continue negotiations with Town and Manor and any other organisations, seconded by Cllr Gaines, all in favour.*

3. **Finance**

a) Propose authorisation of cheque run payments (circulated) for last month – The circulated document included a BACS payment of £1250 + VAT for the GWW subscription. Following the decision above, this line to be removed from the cheque run. *Cllr Winsor proposed the amended cheque run of £30,775.31, seconded by Cllr Simpson, all in favour.*

b) Propose Year to date accounts – refer to circulated Income/Expenditure Report – Cllr Winsor highlighted some phasing issues. A new line (4296) has been added for the Croft Field cleaning. **Action:** RFO to amend line 4380 Tourism Budget to reflect non-payment of £1250 + VAT for GWW subscription. *Cllr Winsor proposed the accounts with amendment to line 4380, seconded by Cllr Knight, all in favour.*

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

5. Agree Protocol as circulated

Cllr Winser proposed the addition of those names highlighted in yellow on the draft Protocol, seconded by Cllr Chicken, all in favour.

Cllr Simpson proposed adoption of the HTC Protocol in conjunction with the new guidance of May 2019 previously adopted by F&GP on the 9th July 2019, seconded by Cllr Gaines, all in favour.

Action: Office to start ordering stocks as necessary.

Meeting closed at 7.10pm.