

# HUNGERFORD TOWN COUNCIL

The Mayor  
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**MINUTES** of the **Environment and Planning Committee** held on Monday 30<sup>th</sup> January 2017 at 7.00 pm in the Corn Exchange complex, Hungerford.

**Present:** Cllrs Farrell, Winsor, Crane, Brookman, Simpson, Small, Chicken, Hudson & Knight.  
John Garvey was present from Newbury Weekly News.

1. **Apologies for absence.** Cllr Whiting
2. **Declarations of interest.** Cllr Simpson for 4a
3. **Minutes of the meeting held on 16<sup>th</sup> January 2017. The minutes were amended to state that in 4i:**

**16/03286/ADV**

**Fuel Cell System Ltd, Unit 3 Station Yard, Station Road.**

The sign was to be white background, with black text and a blue and green logo. It was to be illuminated by LED lighting, with illuminance levels of 12000cd/m. The unit is not in a conservation area of Hungerford. The committee discussed the documentation, position of the building and lighting.

Cllr Crane proposed **No Objection** to the sign, but there were concerns over the level of illumination. This was seconded by Cllr Winsor, all in favour, with one abstention.

The minutes will be presented at the next meeting for approval. **Action:** Place on the agenda for the next meeting.

4. **Planning Applications: -**

a) **16/0599/HOUSE**

**64 Chilton Way**

**Mr and Mrs Holley**

Single storey front extension and garage conversion to include new front entrance, ground floor w/c, utility room and home office. Creation of one additional off road parking space with extended dropped kerb. Proposed conservatory to rear of house.

Cllr Chicken proposed **No Objection** to the application, which was seconded by Cllr Farrell, all in favour, with one abstention.

(b) **16/03618/CERTE**

**Minchin Ltd**

**Three Swans Hotel, 117 High Street**

Confirmation of lawful implementation for the development approved under planning permission 11/021910/FULMAJ and all pre-commencement conditions for 11/01601/CON and 11/02082/LBC. Work has commenced through partial demolition of non-listed wall and excavation on site.

The E&P committee stated: "We, the environment and planning committee of HTC, confirm that the development has been started."

All in agreement.

(c) **17/00044/HOUSE**

**Mr & Mrs Gerald Wordley**  
**5 Hillside Road**

Proposed single storey rear extension to form larger kitchen and garden room with ground floor w/c.  
Proposed new front access for off-road parking for 1 car with new lowered kerb.

Cllr Winser proposed **No Objection** to the application, seconded by Cllr Brookman, all in favour

**5. Case Officers Reports: -**

These were read out and noted.

**6. Review Terms of Reference for the Committee**

The Committee reviewed the TORs for the Environment and Planning committee and some suggestions were made.

In the second paragraph:

Insert in front of the first sentence: "Hungerford Town council is a statutory consultee to all planning application in Hungerford."

Replace the word "Downlands" with "Western Area".

In the sixth paragraph:

Replace the word "decides" with "reviews".

Some discussion was held about the inclusion of "Environment" in the committee title and whether the environmental issues that the committee cover should be clarified. **Action:** Deputy Clerk to make alterations for review at the next meeting.

**Meeting closed 7.20 pm**