

HUNGERFORD TOWN COUNCIL

The Mayor
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2nd July 2019

To: Cllrs, C Winsor, K Knight, H Simpson, R Chicken, D Gaines, M Crane
To all other Councillors, District Councillors and press for information

You are summoned to a meeting of **The Finance & General Purposes Committee** to be held on **Tuesday 9th July 2019, at 7.00 pm** in the Council Office, The Library, Church St, Hungerford

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes
Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Minutes – Propose minutes of F&GP meeting on 4th June 2019 and Extraordinary Meeting of 28th May and outcome of any actions not on the agenda**
4. **Consider allocation of further grants as follows: -**
 - Receive further details as requested from Youth & Community Centre in support of their grant 15976 on the Good Exchange (Report from Charlie Barr)
 - Consider further details from Hungerford Cancer Support Group in support of their application 14834 on the Good Exchange (Report from Yvonne Gillies and Christine Hodgkin)
 - Consider further details from Armadillo on the direct benefits to Hungerford residents reference their applications 14766 and 14778 on The Good Exchange – see attachment
 - Late grant application from Hungerford Nursery for their sensory garden – see attachment
 - Late grant application from the Rotary towards the Rosemary Appeal – see attachment

- Consider request from the Town Band to install sound absorbers to the Croft Field ceiling – Refer to the quotations attached

5. Finance: -

- Propose acceptance of bank reconciliation
- Propose renewal of funds of £85k with Close Brothers
- Effectiveness of Safe-guarding public money – refer to attachment
- Propose acceptance of quote for a further order of Freedom of the Town Medals
- Propose agreement for office to order an additional trophy for Hungerford in Bloom residential ‘best in category’ in honour of Margaret Wilson and consider planting of a rose
- Propose authorisation to H2036 to appoint a PlanET consultant to assist with site assessment criteria including expenditure up to £1750
- Propose acceptance of renewal of Great West Way Designated Destination Ambassador membership for year 2 at £1250 plus vat
- Consider funding of H1 bus route for longer than one year. Previously had a 4-year agreement in place (subject to agreement with WBC)

6. Priority Tree work –

- Propose acceptance of quotation for work to the perimeter of Triangle Field to remove ivy and branches in danger of falling into the road
- Propose acceptance of work to trim back oak branches overhanging gardens in Park Way and take out dead wood, following several complaints
- Propose acceptance of quote to remove trees undermining fence of Swimming Pool House
- Propose acceptance of quote to trim tree root affecting grave
- Propose acceptance of quote to lift canopy of trees overhanging the church clapper gate pathway
- Propose acceptance of quote to finish dead wood removal to the smaller trees at St Lawrence

7. Agree protocol for marking the death of a senior national figure – see attachment

8. GDPR: - agree to defer the following to Sept F&GP

- Consider adoption of Community Engagement Policy
- Consider adoption of retention policy

9. Update on Croft Field