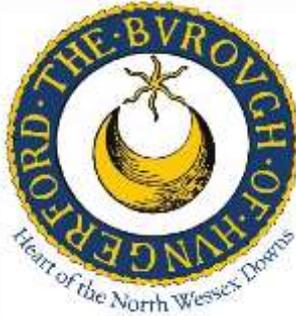


# HUNGERFORD TOWN COUNCIL

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**MINUTES** of the **Highways and Transport Committee** held on Monday 23<sup>rd</sup> July 2018 at 7pm in The Library Building, Hungerford.

**Present:** Cllrs Brookman, Chicken, Downe, Knight, Simpson,  
Also, present John Willmott and John Garvey (Press)

1. **Apologies noted** – Cllrs Cusack, Hudson & Finlay.
2. **Declarations of interest** – Cllr Chicken’s wife works for GWR. Cllr Downe lives in Priory Road (item 7).
3. **Minutes of meeting held on 25<sup>th</sup> June 2018** - *Cllr Downe proposed the minutes as a true record, seconded by Cllr Chicken, 2 abstentions, rest in favour.*  
**Update on actions not covered in the agenda – Letter to volunteer** – Action not to be pursued as discussed in previous Part 2 meeting.  
**Action:** Cllr Chicken will forward notes on meeting with GWR and Network Rail.  
It was noted lorries have still been delivering to One-stop during school hours. Cllr Simpson has been in touch with the One Stop area manager. Cllr Brookman has spoken to head office who advised all their drivers have been told of the restrictions.  
**Action:** Cllr Simpson will obtain more photographic evidence and speak to the district councillors.  
**Action:** Clerk to purchase CCTV key.
4. **Hungerford Station**
  - **Up-date on passenger shelter extension, (Cllr Brookman)** – HTC has secured a grant of £25K from CCIF and needs to contribute £1K.
  - **Up-date on Adopt a Station (Cllr Chicken)** – In order to join ACORP members will need to attend a safety briefing at the station. **Action:** Cllr Chicken will continue to chase NR for this.  
**Action:** Cllr Chicken will set up a meeting with Network Rail to discuss plans at the station including moving a fence.  
**Action:** Clerk to amend ACORP application to be submitted in the name of ‘Smarten Up Hungerford’. Members of this group are Tony Drewer-Trump, Cllr Chicken and John Willmott. They have organised to visit Calne that has won awards, for inspiration.
  - **Report from John Willmott on station works** – He has received permission for planting the flowers at the base of one tree in the High St from Town & Manor but not to plant others. He doesn’t believe the flowers will cause any damage and would value HTC support. He would like our contractors to water the plants. **Action:** Office to chase WBC for tidying up of soil and weeds on the Kennet bridge.

5. **Pigeons control**

- **Update on the meeting with Network rail to discuss the holes in the wire netting under the Railway Bridge** – NR did not show up to the meeting. Jed (T&M) has requested another meeting.
- **Follow up on the successfulness of fire gel on the Corn Exchange** – This appears to be working. **Action:** Jed will continue to monitor. There is still bird mess on the balcony.
- **Update from Office following liaison with Canal and River Trust on signage at the canal on duck feeding** – The Mayor has confirmed her support of the press release drafted by C&RT. **Action:** – Office to promote this through social media and web, using shorter text where necessary.

6. **Floral displays in the High Street – consideration of alternative display types and the effect that is created in the town.** A report was circulated (see attached). Some businesses are not happy with the watering of the displays as dirt can be splashed on signs and windows. Cllr Simpson would like tiered planters on the footways as these would be easier to water; a contractor would still be required for this. It was suggested organisations could adopt and plant them and a prize could be awarded for the best one. Where the footway is narrow, in Bridge St, we would continue with hanging baskets instead.

**Action:** Clerk to contact WBC about permission to place planters on the footway.

**Action:** Office to obtain prices for tiered planters.

**Action:** JW to look at locations for the planters between the Canal Bridge and Park St and report back to H&T in September.

7. **Comments on the draft Highway winter service plan** – Cllr Brookman passed around a map of the primary routes that will be gritted in the winter. Cllr Downe questioned why school routes were not included. **Action:** Clerk to query if any arrangements are put in place for Priory Road, Priory Avenue, Croft/Parsonage Lane (roads that lead to Secondary, Primary and Nursery)

8. **Christmas Lights Tender** – Cllr Brookman and the Clerk have updated the tender invitation.

**Action:** Clerk to amend the deadline to 7<sup>th</sup> Sept and upload on Contracts finder.

**Action:** Clerk to schedule an extra Full Council meeting for Thursday 13<sup>th</sup> September to review the tender responses.

9. **Buses –**

- **Update on alterations to the No. 46 bus stop** – **Action:** Cllr Knight to continue negotiations with Clive Tombs at WBC.
- **H1 service – update from usage of the buses** – **Action:** Cllr Knight to monitor usage.

10. **Feed-back on success of Hungerford in Bloom 2018 Competition** – A report has been circulated (see attached). There were 17 entries for the allotments and 13 for residential/business. Approx. 40 people attended the presentation event at the Croft Field. Coffee and cake was offered, and the event ran for an hour. The number of entries has reduced, possibly due to the dry weather this year. Previously a Cllr used to run the competition and it would help if we had a volunteer come forward.

*Cllr Knight proposed we continue with the competition for 2019, seconded by Cllr Simpson, all in favour.* This could link in with Smarten Up Hungerford.

**Action:** Cllr Chicken will produce a report following his meeting with Calne TC.

11. **Christmas Light Funding Initiative (Cllr Finlay)** – Cllr Finlay was not present. Cllr Brookman advised Town & Manor had offered to fund the Xmas trees and they would apply for a grant on ‘The Good Exchange’. The cost of the trees is approx. £6k which would mean T&M funding £3k, a significant amount which would require some negotiation.

**Action:** Office to send tree spec to Jed and Ellie at T&M.

**Action:** Cllr Chicken and Cllr Simpson to speak with Cllr Crane about letters to businesses for donations and what is involved in the project.

It was noted we have £8k in reserve for the Christmas lights.

**Action:** Clerk to put out plea to all councillors for ideas for fundraisers for the Christmas Lights. Ideas should be in the form of a written report for discussion at the next meeting.

**Meeting closed at 8.35 pm.**