

HUNGERFORD TOWN COUNCIL

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MINUTES of the **Recreation, Amenities and War Memorials Committee** held on Tuesday 22nd November 2016 at 7.00pm in the Corn Exchange Complex, Hungerford

Present: Cllrs Small, Farrell, Simpson, Whiting, Brookman, Wood. Also present: Geoff Greenland (HAHA), Ted Angell (HAHA) and Geoff (The Advisor)

- 1. Apologies for absence:** Cllrs Benneyworth, Knight, Crane, Bumbieris, Winsor
- 2. Declarations of interest.** Cllr Simpson (Friends of Hungerford Library), Cllrs Small and Farrell are on TFMC. Cllr Farrell re: St Lawrence Churchyard quote and Croft Field quote.
- 3. Agreement of minutes of meeting held on 18th October 2016.** Cllr Brookman proposed the minutes as a true record, seconded by Cllr Small, 3 abstentions, rest in favour.

Update on actions

- **Police grant for CCTV** – This should be received soon.
 - **Power washer** – Defer to New Year. Roger Ballard allowed to do. Already approved quote. Put on agenda for February. (Cllr Wood entered)
 - **Allocation of S106 funds** – Applied to go towards playgrounds and goal posts. Await money.
 - **Quote for screening skip at St Saviour's cemetery** – £1085 for hurdle fence and gate. Rugby Club had fencing quote and might be able to recommend? - **Action:** Cllr Farrell to find out who they used. Clerk to get 3rd quote.
 - **Skate Park repairs** – Repairs have been done on ramps. Fence at Skate Park car park has been removed.
 - Orange Key are updating us on planning application for Croft Field. Tesco advised we can keep applying for grant if at first are not successful.
 - **Lease – HAHA** – If tenants are to be given notice we only have 2 months. **Action** – Chase Mark Norgate.
 - **Establishment of Playgrounds Working Party.** Cllrs Farrell, Whiting, Colloff, Chicken, Knight, Wood, Small and Simpson wish to join. Concern with flood water in playground. Should we lock park until water drained? Working Party to meet Thurs 10am at Smitham Bridge to assess.
- 4. Hungerford Allotment Holders Association (HAHA) - Report under the Heads of Agreement.** HAHA have one more meeting before they have to issue termination notices – need answer before Xmas about renewal of lease. They are planning ahead presuming that a 5 year lease is allowed. They have a slight reduction in reserves due to preparation work and not such high take up of plots due to uncertainty.
 - 5. Budget – To consider and set R&A budget for discussion at next F&GP meeting.** We could apply via the Good Exchange for grants for playground equipment and use S106. **Action:** - Headings of each expenditure code need renaming to make clear exactly what they cover. Material costs should be separate from on-going maintenance. There is significant damp in both toilets at Croft Field. Eventually we will be looking having a new disabled toilet and improving access. **Action:** It was agreed to employ a damp specialist to do a report to find cause. **Action:** Query Croft Field – repair fund. Is this needed? **Action:** Wall replacement budget – check quote – is budget enough? **Action:** It was agreed to add up the maintenance costs (for cemetery) and look at increasing fees but defer this until the New Year. **Action:** Circulate budget amendments for comments by 29th.
 - 6. Triangle Field - Update from TFMC.** Minutes awaited.

- **Sewage tank – establishment of contract.** A second blockage in the tank occurred and this was due to baby wipes. **Action:** Signs need to go up ‘place wipes in bin provided and don’t flush wipes down toilet’ etc. **Action:** Roger Ballard to check soap, towels and loo rolls are provided in changing rooms. Bins need lids and emptying. **Action:** Cllr Small to ask RFC if they would like to accept responsibility for blockage and reimburse HTC.

- **Changing Table.** A changing table costs £120 – Cllr Brookman proposed to purchase a changing table for the disabled toilet, seconded by Cllr Small, all in favour.

- **Planting for the flood lights.** Planting costs £750 and RFC have asked if HTC will support this and contribute. Cllr Small proposed that the planting go ahead but costs should be paid for by RFC, seconded by Cllr Simpson all in favour.

7. **St Saviour’s Cemetery – Clarification burial terminology** The terminology was explained.
- **Project required investigating the costs of maintenance of cemetery.** Discussed in item 5
8. **St Lawrence’s Church yard – Update on open grave and update on tree** - Faculties are awaited
9. **Library – Update from the meeting held on 9th November.** Friends of Hungerford Library (FOHL) are against all options A, B and C. These are not in the Red Quadrant report and WBC still has a statutory duty to provide. Need two professional staff at least to cover sickness and holiday. Key holders will be needed to respond to night alarm. What will be the safeguarding and training expense? FOHL are telling everyone to disagree with the consultation options.. FOHL have written to MP and District Cllrs. What do they want £20k for? What is the service level agreement? FOHL are meeting Friday 2nd December at 7pm.
Action: KK to circulate formal FOHL response to HTC. **Action:** - Clerk to set up meeting with Dominic Boeck.
10. **Leisure Centre Report Update (Shaun Wood).** Cllr Wood gave a report. Membership has increased. Improvements made to security lights and fire door alarms. PE are using gym for GCSE fitness testing. The ATP has 4 lights out and needs scarifying. T&M paid for AstroTurf repairs last year. C Hamblin used to look after it. SW said it should be used more by the community. However it takes too long to book and there are no toilet facilities. Also a first aid person is needed. The Leisure Centre would like to use/share the ATP. **Action:** Clerk to give Cllr Wood JOG contact details.
11. **Update on actions identified in previous site visits to: St Lawrence’s grave yard, St Saviour’s, War memorials.** Discussed in previous items.
 - **Triangle field.** Outside gym. Cost assumed at approx. 10k. **Action:** Put 5k in budget
12. **A Nation’s Tribute and WWI Beacons of Light 11th November 2018- Marking the 100th Anniversary of the end of World War 1 – response needed by January 2017.** R&A are happy to support. **Action:** Take to FCM.
13. **Britain in Bloom – in conjunction with Littlecote Hotel.** Defer.

Meeting closed at 9.30pm