

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
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The Town Clerk
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1st December 2020

To: Cllrs Simpson, Knight, Crane, Hudson, Winsor, Chicken, Downe, Alford, Lewis, Fyfe, Shatford and Yakar-Wells
To District Cllrs, Sgt Andy Murray and press, Simon Hobden

You are summoned to a **Meeting of the Full Council** to be held on **Monday 7th December 2020 at 7 pm**
The meeting will be held remotely through Zoom and can be accessed through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/82468966705?pwd=UWdRZGdVRGZiRTA3TWsrWIBReIBWZz09>

Meeting ID: 824 6896 6705 Passcode: 954696

At **7.00pm** there will be a **Police report read out by the Mayor.**

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors followed by a presentation from **Jennifer Bartter, West Berks Foodbank**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*

Mrs Claire Barnes, Town Clerk

AGENDA

1. **Note apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting of 2nd November 2020, and outcome of actions**
4. **To receive written applications for the office of Town councillor and to Co-opt candidates to fill existing vacancies**
5. **Mayor's Report**
6. **District Councillor's Reports**
7. **Health & Safety – Impact of Coronavirus**
 - a) **Any complaints or concerns**

8. **Consider resolution on actions arising from E&P working party meeting regarding planning application 20/01023/MDOPO (land south of Priory Road) – Cllr Downe**
9. **Hungerford 2036 – Receive a report from the Project Team**
10. **Committee reports (no more than 3 minutes per report)**
R&A F&GP E&P H&T
11. **Finance –**
 - a) **Propose authorisation of cheque run payments (circulated along with copies of invoices) for Nov**
 - b) **Propose Year to date accounts – refer to circulated Income/Expenditure Report**
 - c) **Propose renewal of current contract for H1 bus service from April 2021**
 - d) **To consider and agree a quote for the resurfacing works at Triangle Field as recommended by R&A – refer to attached report**
 - e) **Consider recommendations from F&GP for Annual budget and Precept request for April 2021-2022. (NOTE: Final proposals for precept and budget can wait until January 2021)**
12. **Reminder for Councillor profiles for display on website**
13. **Any other Reports (3 minutes each) not to include any proposals**

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

14. **Triangle Field management agreement – Update following meeting on site**
15. **Receive Staff TOIL hours – RFO to report**