

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
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The Town Clerk
Mrs Claire Barnes
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29th December 2020

To: Cllrs Simpson, Knight, Crane, Hudson, Winsler, Chicken, Downe, Alford, Lewis, Fyfe, Shatford and Yakar-Wells
To District Cllrs, Sgt Andy Murray and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 4th January 2021 at 7 pm**
The meeting will be held remotely through Zoom and can be accessed through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/86969987146?pwd=RzNhY1ZNOVVDNGUyN3Q5bjFEbnp0Zz09>

Meeting ID: 869 6998 7146

Passcode: 348818

At **7.00pm** there will be a **Police report read out by the Mayor**.

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors followed by a presentation from **Jennifer Bartter, West Berks Foodbank**

Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. Any questions should be submitted in advance by 2pm on the day of the meeting. Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair

Mrs Claire Barnes, Town Clerk

AGENDA

1. Note apologies for absence
2. Declarations of interest
3. Approval of Minutes of the meeting of the Full Council meeting of 7th December 2020, and outcome of actions
4. To receive written applications for the office of Town councillor and to Co-opt candidates to fill existing vacancies
5. Mayor's Report
6. District Councillor's Reports
7. Health & Safety –
 - a. Any complaints or concerns, including Impact of Coronavirus
 - b. Propose proceeding with Legionella risk assessment for the Triangle Field

- c. **Receive report following Health & Safety visit - refer to attached**

- 8. **Local Plan Consultation – Consider response from HTC**

- 9. **Consider bids for Community Infrastructure Levy grants between £10,000 and £100,000 for use towards local infrastructure projects to be implemented by 31 March 2022. Deadline for applications 10th January 2021.**

- 10. **Hungerford 2036 – Receive a report from the Project Team**

- 11. **Committee reports (no more than 3 minutes per report)**
R&A F&GP E&P H&T

- 12. **Finance –**
 - a) **Propose authorisation of cheque run payments (circulated along with copies of invoices) for December**
 - b) **Propose Year to date accounts – refer to circulated Income/Expenditure Report**
 - c) **Propose Annual budget and Precept request for April 2021-2022**
 - d) **Propose appointment of an architect for the Croft Field Centre improvement project (see report)**
 - e) **Consider appointing IAP to provide a password service (see report)**

- 13. **Any other Reports (3 minutes each) not to include any proposals**

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- 14. **Triangle Field management agreement - Agree process and consider appointment of solicitor**

- 15. **Receive Staff TOIL hours – RFO to report**

- 16. **Note resignation of employee no.4 and agree process for filling of vacancy**