

# HUNGERFORD TOWN COUNCIL

The Mayor  
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The Town Clerk  
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28th April 2021

To: Cllrs, C Winsor, K Knight, H Simpson, R Chicken, A Fyfe  
To all other Councillors, District Councillors and press for information

You are summoned to a meeting of **The Finance & General Purposes Committee** to be held on **Wednesday 5th May 2021**, at **7.00 pm**. The meeting will be held remotely through Zoom and can be accessed through the following link:

## Join Zoom

<https://us02web.zoom.us/j/89998114776?pwd=NnF2V2MvY3NZcSt3Q1hwTGp6QzNMUT09>

Meeting ID: 899 9811 4776

Passcode: 598632

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes  
Town Clerk

## AGENDA

**FGP20210047 Apologies for absence.**

**FGP20210048 Declarations of interest.**

**FGP20210049 Minutes - To approve and sign the minutes of the F & GP meeting on 9<sup>th</sup> March 2021**

**FGP20210050 Receive an update on actions**

**FGP20210051 Propose acceptance of bank reconciliation (circulated).**

**FGP20210052 Consider purchase of a mobile phone for use by Clerk and office (cost approx.£200 annually)**

**FGP20210053 Consider allocation of grants (refer to circulated report)**

**FGP20210054 Recommend to Full Council replacement of 11 streetlights** (refer to circulated report)

**FGP20210055 Bridge St War Memorial – Update on acquiring freehold**

## **PART 2**

### **Confidential**

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

**FGP20210056 Triangle Field Management – Progression report on new lease**

**FGP20210057 Leisure Strategy – Receive report from Cllr Simpson and Knight’s meeting with JOG School**

**FGP20210058 Receive staff TOIL hours – see report**

**FGP20210059 Staff Line Management Protocol; Agree Town Clerk Line Management reporting structure.**

**FGP20210060 To consider best way to advise councillors of staff holidays**

**FGP20210061 Receive Clerk’s H2036 hours for agreement**

**FGP20210062 Progress with induction plan for RFO**