

HUNGERFORD TOWN COUNCIL

The Mayor
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The Town Clerk
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4th November 2021

To: Cllrs, C Winsor, H Simpson, K Knight, A Fyfe, J Shatford
To all other Councillors, District Councillors and press for information

You are summoned to a meeting of **The Finance & General Purposes Committee** to be held on **Wednesday 10th November 2021**, at **7.00 pm** in the Library.

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes
Town Clerk

AGENDA

- FGP202100107 Apologies for absence.**
- FGP202100108 Declarations of interest.**
- FGP202100109 Minutes - To approve and sign the minutes of the F & GP meeting on 15th September 2021**
- FGP202100110 Receive an update on actions**
- FGP202100111 Propose acceptance of bank reconciliation (circulated)**
- FGP202100112 Agree Audit recommendations including credit card policy (refer to report)**
- FGP202100113 Propose draft amendment to the Financial Regulations (refer to draft amendment)**
- FGP202100114 Propose approval of direct debits as listed. Propose approval of payment by BACS for those invoices which are not paid by any other method e.g., direct debit. (refer to report)**
- FGP202100115 Propose agreed method for future payment runs (refer to reports)**

- FGP202100116 Bridge St War Memorial – Receive update on acquiring freehold**
- FGP202100117 Grant Awarding Policy – Consider adoption (refer to draft)**
- FGP202100118 Consider further grant applications (refer to report)**
- FGP202100119 Consider F&GP budget for 2022-23 (refer to draft) and allocation of CIL monies**

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- FGP202100120 Triangle Field Management – Progression report on new lease**
- FGP202100121 Driving for work – business insurance**
- FGP202100122 Receive staff TOIL hours and holidays**
- FGP202100123 Receive Clerk’s H2036 hours for agreement**
- FGP202100124 Consider increase in contracted hours for Employee 14 (refer to part 2 report)**
- FGP202100125 Update on debtors**
- FGP202100126 Succession planning (refer to part 2 report)**
- FGP202100127 Swimming Pool House - update**