

HUNGERFORD TOWN COUNCIL

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MINUTES of the **Highways and Transport Committee** held on Monday 25th September 2017 at 7.45 pm in the Corn Exchange Complex, Hungerford.

Present: Cllrs Brookman, Simpson, Bumbieris, Knight, Hudson and Chicken. Also present John Willmott and a member of the public who entered at 8 pm.

1. **Apologies for absence** – Cllr Colloff and Whiting.

2. **Declarations of interest** – Cllr Chicken for item 4.

3. **Minutes of meeting held on 17th July 2017** – Cllr Brookman proposed the minutes as a true record, seconded by Cllr Chicken, with 4 abstentions, all in favour.

Update on actions:

TORs – Cllr Brookman had circulated the new TORs and received one reply. The TORs have been adopted.

Noticeboard under the railway bridge – a very successful morning was held to re-paint the noticeboard, with many volunteers. Office to draft a letter to thank all those who gave their time. Cllr Brookman has created new backboards which he repainted and has fixed into our noticeboards. One item remains out-standing which is the sign, which Cllr Knight is pursuing.

Action: Office to contact noticeboard owners to bring their notice boards internally up to standard.

Action: Place on next agenda update for an update on the sign.

4. **Hungerford Station -**

Report from JW on maintenance works to the station – in summary, the decorating works (re-painting of fencing, light columns, posts, shelters and non NR structures) are delayed until end of October 2017. The bridge should be repainted by GWR, though there are currently no plans to do this. JW is following this up. The laurel bushes are very overgrown, but will not be cut down by NR. JW asked the committee if they could fund this maintenance work. Cllr Brookman replied that a parish council cannot spend money on work which they are not responsible to carry out. A letter has been sent to NR assets manager referring to all safety issues at the station two months ago, but no reply has been received.

Action: Cllr Brookman to re-send letter.

Action: Cllr Hudson to send email contact details to Cllr Brookman.

The shelter roof will be cleaned. The flower tubs will be planted after the painting has been completed. The discussion of hanging baskets is continuing with conflicting information been given by NR and GWR. The advertising boards are in a poor state and GWR is contacting the provider to get these replaced.

The committee thanks JW for all his hard work and effort.

Update on the CCIF 2018/19 bid for the Station – The Clerk has applied for the grant for extending the shelter. A discussion was held on the funding of the project and Cllr Hudson thought the rail liaison officer should be copied in to see if they are able to allocate any funds to this project.

Action: Office to email contact details to Cllr Brookman and Hudson.

5. Issues in High Street –

Pigeon culling – Trap and dispatch has started. The traps have been left baited and open and then after one week the trap door will be activated.

Action: Office to update committee on progress. Place on agenda for next meeting

The future approach was discussed and Cllr Knight added that HTC could not continue paying for this work.

Action: Office to forward email chain to Chair of committee re pigeon control.

Cllr Brookman added that WBC wanted HTC to help itself to reduce numbers, and once the exercise was completed he would contact WBC to update them.

Action: Cllr Brookman to contact WBC.

State of pavements – the committee was joined by the member of the public John Lloyd who was the contractor who provided the York Stone. (There are two types of York stone – buff and blue; Hungerford High Street is buff). He was concerned to see the deterioration in the High Street as utility companies carry out work and then replace the paving with either concrete or incorrect paving slabs. Cllr Brookman said that it would be difficult to back and retrospectively replace slabs. Mr Lloyd offered to map the High Street to show where concrete had replaced slabs. A discussion followed and it was thought that utility companies allow 2 weeks to object to work carried out. Cllr Hudson added that concrete replacement would be replaced with paving slabs and a quote should be sought for replacing these areas with paving slabs.

Member of the public left at 8.18 pm.

6. Hungerford in Bloom

Update on success of competition and future of competition: A summary of the competition was presented to the committee and the results of the short survey that those attending the award ceremony completed.

Action: Place on the next agenda of H&T.

Volunteers for collection of business's contribution to floral display: It was agreed that letters should be sent to businesses that had floral displays. It was suggested that it was raised at the next chamber of commerce meeting.

Action: Office to send out letters to businesses and feed-back to committee the response. Place on the next agenda.

7. CCTV – consideration of quotation of £1292 + VAT for fixed CCTV at the skateboard park (to include installation) (in comparison with a pan-tilt-zoom camera which is an additional £785). Proposal to pay monthly charge of £27.65 to Hungerford Football club for use of their broadband

This item was discussed by the committee, considering the cost of broadband which is due to the type of broadband connection required, the cost of the camera to be installed and field of vision. Cllr Brookman had received information from the Office detailing a different camera which is able to see better in the dark, when there is little or no light. The cost of the upgrade to the PTX camera (which includes pan, tilt and zoom function) is an additional £985 giving a total cost of £2277. It was felt by the committee that this should provide a greater range of vision to the area.

Cllr Brookman proposed that the H&T committee recommended to Full Council that it approves the installation of the additional CCTV at Bulpit Lane. This was seconded by Cllr Simpson, with all in favour.

Cllr Simpson requested that CCTV was placed on the agenda.

Action: Office to place item on the agenda.

Meeting closed at 8:55 pm.