

# HUNGERFORD TOWN COUNCIL

The Mayor  
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The Town Clerk  
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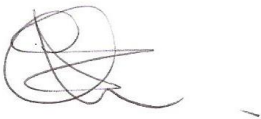
6 November 2019

To: Cllrs, C Winsor, K Knight, H Simpson, R Chicken, D Gaines, M Crane  
To all other Councillors, District Councillors and press for information

You are summoned to a meeting of **The Finance & General Purposes Committee** to be held on **Tuesday 12 November**, at **7.00 pm** in the Council Office, The Library, Church St, Hungerford

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*



J Pike  
Town Clerk

## AGENDA

1. Apologies for absence.
2. Declarations of interest.
3. Minutes – To approve and sign the minutes of the Extraordinary F&GP meeting held on 30 October 2019.
4. Report on actions of previous meetings.
5. To review and propose 2020/21 budget recommendations for Full Council.
  - a. F&GP Budget.
  - b. Full Council Budget.
6. Hungerford Youth & Community Centre
  - a) Update on Lease.

b) To consider and approve a request for a 3-year funding programme at an estimated £4800 per annum.

**7. Office Mobile Phone** – Cllr Winsor to propose a motion to purchase an office mobile phone at up to a cost of £40 per month plus cost of telephone.

**8. Blind Club Grant.**

**9. F&GP – additional hours.**

**10. Finance: -**

- a) Propose acceptance of bank reconciliation.
- b) To review and approve list of direct debits.

**11. Councillor Training.**

**12. Councillor Attendance Records.**