

HUNGERFORD TOWN COUNCIL

The Mayor
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26th February 2019

To: Cllrs Simpson, Knight, Crane, Brookman, Benneyworth, Hudson, Farrell, Winsor, Chicken, Downe, Cusack, Gaines, Hawkins and Alford
To District Cllrs James Podger and Paul Hewer, Sergeant Nicholas Emanuel

You are summoned to a **Meeting of the Full Council** to be held on **Monday 4th March 2019 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.00pm** there will be a **presentation by the Police**

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*



Mrs Claire Barnes, Town Clerk

AGENDA

1. **Note apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting of 4th February 2019**
4. **Mayor's report**
5. **District Councillor's Reports**
6. **Upcoming Election Timetable**
7. **Receive a report from Hungerford 2036 Project Team – (report circulated)**
8. **Triangle Field – Volunteer(s) required to join Triangle Field Management Committee - Cllr Winsor**
9. **Committee reports (no more than 3 minutes per report)**
R&A – Cllr Simpson F&GP – Cllr Winsor T&E – Cllr Crane
E&P – Cllr Farrell H&T – Cllr Hudson
10. **Finance – Cllr Winsor**
 - a) Propose authorisation of cheque run payments (circulated) for last month

- b) Propose Year to date accounts – refer to circulated Income/Expenditure Report
- c) Propose acceptance of risk assessments for lone working and office, as circulated

- 11. Hungerford in Bloom** – Agreement of final arrangements for this year's competition - Cllr Hawkins
- 12. Annual Town Meeting** – Update on format and attendees
- 13. Banner policy** – Consider adoption of policy as discussed at H&T Committee

- 14. Any other Reports (3 minutes each) not to include any proposals**

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- 15. Consider amendment to new contracts – Refer to report submitted**

- 16. Agree carrying forward of holiday for Employee no. 2**