

HUNGERFORD TOWN COUNCIL

The Mayor
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The Town Clerk
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25 November 2019

To: Cllrs Simpson, Knight, Crane, Hudson, Winser, Chicken, Downe, Hawkins, Lewis, Alford, Gaines and Fyfe
To District Cllrs, Sgt Andy Murray and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 2 December 2019 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

6.45-7.15pm Presentation by the PPP.

At **7.15pm** there will be a **presentation by the Police**.

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors.

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*

J Pike, Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting held on 4 November 2019.**
4. **Mayor's Diary** – To receive a report for past month.
5. **District Councillor's Reports**
6. **Actions from previous meetings – report.**
7. **Budget setting for 2020/21.**
8. **Agree contractors' quotes for 2020/21**
9. **The Council to agree if permission can be granted to allow 7 trees to be planted in the churchyard at St Lawrence's.**
10. **Committee reports (no more than 3 minutes per report)**
R&A (Cllr Simpson) F&GP (Cllr Winser) T&E (Cllr Crane)
E&P (Cllr Gaines) H&T (Cllr Chicken)
11. **Finance –**
 - a) Propose authorisation of cheque run payments (circulated) for last month
 - b) Propose Year to date accounts – refer to circulated Income/Expenditure Report
 - c) T&E – Full Council approval for £150 spend on Southern Tourist advertisement.

d) F& GP – Full council approval for a three-year Youth Club grant at £4800 per annum.

12. Any other Reports (3 minutes each)