

HUNGERFORD TOWN COUNCIL

The Mayor
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17 December 2019

To: Cllrs Simpson, Knight, Crane, Hudson, Winser, Chicken, Downe, Hawkins, Lewis, Alford, Gaines and Fyfe
To District Cllrs, Sgt Andy Murray and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 6 January 2020 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.15pm** there will be a **presentation by the Police**.

The meeting is open to press and public. At **7.10 pm** there will be a **public forum** to allow questions from the electors.

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*

J Pike, Town Clerk

AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting held on 2 December 2019.**
4. **Mayor's Diary** – To receive a report for the past month.
5. **District Councillor's Reports**
6. **Actions from previous meetings – report.**
7. **Co-option of new councillors –**
 - a. **To appoint new councillors to fill the 3 casual vacancies.**
 - b. **New councillors to sign the Declaration of Acceptance of Office form.**
8. **To agree the budget for 2020/21.**
9. **To agree and sign the lease for the Marsh Lane Allotments.**
10. **The Council will discuss a request from the Twinning Association asking for permission to re-site their sun dial on the Hungerford Hub building.**
11. **The Council will discuss and agree potential street names for the Salisbury Road development.**
12. **Committee reports (no more than 3 minutes per report)**

R&A (Cllr Simpson)	F&GP (Cllr Winser)	T&E (Cllr Crane)
E&P (Cllr Gaines)	H&T (Cllr Chicken)	

13. Finance –

- a) Propose authorisation of cheque run payments (circulated) for last month
- b) Propose Year to date accounts – refer to circulated Income/Expenditure Report

14. The Council will –

- a. Receive the report of the Staff sub-committee meeting of 5 December 2019.
- b. Approve the appointment of a 3-month office contract.

Exclusion of the press and public –

This is to give further notice that the Council will consider passing the following resolution:

To agree that under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business - **Agenda item 14** - as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted.

Reason for taking item in private: Information relating to an employee.