

# HUNGERFORD TOWN COUNCIL

The Mayor  
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The Town Clerk  
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25 February 2020

To: Cllrs Simpson, Knight, Crane, Hudson, Winsor, Chicken, Downe, Hawkins, Lewis, Alford, Gaines and Fyfe  
To District Cllrs, Sgt Andy Murray and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 2nd March 2020 at 7 pm** in the Corn Exchange Complex, Hungerford.

Part of the business but prior to the above will be the **Finance & General Purposes Committee 6.45 pm** to sign cheques.

At **7.15pm** there will be a **presentation by the Police**.

**The meeting is open to press and public.** At **7.10 pm** there will be a **public forum** to allow questions from the electors.

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*

Mrs Claire Barnes, Town Clerk

## AGENDA

1. **Apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of Full Council held on 3rd February 2020 and Extra Full Council held on 10<sup>th</sup> February 2020**
4. **Approval of Minutes of the meeting of Tourism & Economy held on 11<sup>th</sup> November 2019**
5. **Mayor's Diary** – To receive a report for the past month.
6. **District Councillor's Reports**
7. **WBC's review of Conservation Areas** – Any update from District Councillors on training opportunities
8. **Hungerford 2036**
  - a) Receive a report from the Project Team
  - b) Consider proposal to appoint consultant

9. **Hungerford in Bloom** – Receive report from Cllr Hawkins
  - a) Consider revised entry form and revised entry criteria
  - b) Consider forming a working party.
  - c) Agree approach to sponsorship.
  - d) Agree date for judging.
  
10. **Finance – Cllr Winser**
  - a. Propose authorisation of cheque run payments (circulated) for last month
  - b. Propose Year to date accounts – refer to circulated Income/Expenditure Report
  - c. Propose delegation to F&GP for expenditure of CIL and S106 money received
  
11. **Committee reports (no more than 3 minutes per report)**

|                               |                               |
|-------------------------------|-------------------------------|
| <b>R&amp;A (Cllr Simpson)</b> | <b>F&amp;GP (Cllr Winser)</b> |
| <b>E&amp;P (Cllr Gaines)</b>  | <b>H&amp;T (Cllr Knight)</b>  |
  
12. **Town Meeting 18<sup>th</sup> March 2020, 7pm Corn Exchange** – Update on arrangements
13. **Councillor Surgeries** – Volunteers required for rota
14. **Agree date of Christmas Light switch on proposed by working party**
15. **VE Day Parade** – To discuss and approve plans for VE Day on Friday 8 May 2020.
16. **Armed Forces Day** – Receive report on update
17. **Propose acceptance of the reviewed LCRS (Local Council Risk System) Annual Risk Assessment and propose vote of thanks to the working party and Deputy Clerk for work involved**
  
18. **Consider future of VisitHungerford.com domain and website (renewal due 19<sup>th</sup> March)**

## **PART 2**

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

19. **Consider Freedom of the Town nominations as recommended by the panel**
  
20. **Consider financial investment opportunities**