

# HUNGERFORD TOWN COUNCIL

The Mayor  
Cllr Helen Simpson  
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The Town Clerk  
Mrs Claire Barnes  
The Library  
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29<sup>th</sup> July 2020

To: Cllrs Simpson, Knight, Crane, Hudson, Winsler, Chicken, Downe, Hawkins, Alford, Lewis, Gaines and Fyfe.  
Also to: District Councillors and press

You are summoned to a **Extra Meeting of Full Council** to be held on **Tuesday 4<sup>th</sup> August 2020 at 7 pm.**

The meeting will be held remotely through Zoom and can be accessed through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/88026342992?pwd=c3pvbXpIM2FiNGZrNmtpOWd3cVptdz09>

Meeting ID: 880 2634 2992

Passcode: 734151

**The meeting is open to press and public.** At 7.00 pm there will be a **public forum** to allow questions from the electors.

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs Claire Barnes, Town Clerk

## AGENDA

1. **Note apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting of 6<sup>th</sup> July 2020, and Extra Part 2 Full Council meeting of 27<sup>th</sup> July and outcome of actions**
4. **Propose authorisation of cheque run payments (circulated along with copies of invoices) for July**
5. **To ratify the payment of grants as allocated by F&GP committee**
6. **To award the Public Toilets Service Contract tender from 1<sup>st</sup> Sept 2020 – refer to report (Clerk)**
7. **Christmas arrangements – Consider recommendations from H&T**
8. **To consider ownership of committees by Clerk and Deputy Clerk**

### Confidential Part 2

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

9. **To consider recommendations from R&A committee for the future management of the Triangle Field**

**Complex**

- 10. To agree terms of employment for employee no.1 – refer to private report (RFO)**
- 11. To consider arrangements for staff to resume working from the office – refer to private report (DC)**