

# HUNGERFORD TOWN COUNCIL

The Mayor  
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The Town Clerk  
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27<sup>th</sup> October 2020

To: Cllrs Simpson, Knight, Crane, Hudson, Winser, Chicken, Downe, Alford, Lewis, Fyfe, Shatford and Yakar-Wells  
To District Cllrs, Sgt Andy Murray and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 2<sup>nd</sup> November 2020 at 7 pm**

The meeting will be held remotely through Zoom and can be accessed through the following link:

Join Zoom Meeting

<https://us02web.zoom.us/j/87133328483?pwd=bXZNUXZleWRiNWNnbG5zZXVQZW54dz09>

Meeting ID: 871 3332 8483

Passcode: 957735

At **7.00pm** there will be a **Police report read out by the Mayor.**

**The meeting is open to press and public.** At **7.10 pm** there will be a **public forum** to allow questions from the electors followed by an introduction from **Lucy Lee, Chair of Governors, and Richard Hawthorne, Head of School, John O Gaunt School.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*

Mrs Claire Barnes, Town Clerk

## AGENDA

1. **Note apologies for absence**
2. **Declarations of interest**
3. **Approval of Minutes of the meeting of the Full Council meeting of 5<sup>th</sup> October 2020, and outcome of actions**
4. **Mayor's Report**
5. **District Councillor's Reports**
6. **Health & Safety – Impact of Coronavirus**
  - a) **Any complaints or concerns**
  - b) **Town Centre Support plan using Covid Marshall**
7. **Update on Remembrance Sunday planning – ‘Remember from home’**

8. **Hungerford 2036 – Receive a report from the Project Team**
9. **Committee reports (no more than 3 minutes per report)**  
**R&A    F&GP    E&P    H&T**
10. **Finance –**
  - a) **Propose authorisation of cheque run payments (circulated along with copies of invoices) for Oct**
  - b) **Propose Year to date accounts – refer to circulated Income/Expenditure Report**
  - c) **Note External Audit report**
  - d) **Consider proposal to upgrade and relocate CCTV cameras – see attached report (Cllr Fyfe)**
  - e) **For info - Review of Action & Strategy Plan alongside budgets will be discussed at November Committee meetings**
  - f) **Consider funding grant for Hungerford Hub for financial year 2021-22 – see report (Cllr Knight)**
11. **Request for Councillor profiles for display on website**
12. **Any other Reports (3 minutes each) not to include any proposals – e.g. War Memorial Working Party, Christmas Working Party, pigeon working party**

## **PART 2**

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

13. **Triangle Field management agreement – Update following Extra F&GP meeting**
14. **Outstanding debtors – RFO to report**
15. **Receive Staff TOIL hours – RFO to report**
16. **Consider suggestion for additional car parking - Cllr Chicken to report**
17. **Suggestions for community champion nominations**
18. **Xmas Fundraising application – Consider donations required**