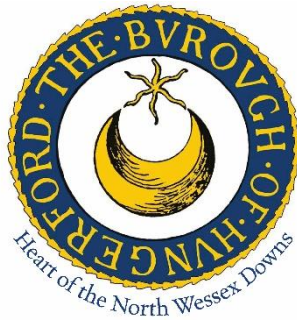


HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
57 Fairview Road
Hungerford
Berkshire
RG17 0BP
Tel: 07920110380
cllr.helen.simpson@hungerford-tc.gov.uk



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
Hungerford
Berkshire RG17 0JG
Tel: 01488 686195
townclerk@hungerford-tc.gov.uk
www.hungerford-tc.gov.uk

14th July 2021

To: Cllrs H Simpson, C Winser, K Knight, D Alford, D Lewis, E Yakar-Wells, A Fyfe, J Shatford, N Schlanker and R Mills.

All other councillors for information and to District Councillors Dennis Benneyworth, Claire Rowles, James Cole, press and HAHA.

You are summoned to a meeting of the **Recreation, Amenities and War Memorials** Committee to be held on **Tuesday 20th July 2021 at 7.00pm** in the Library Building, Hungerford.

The meeting is open to the press and public. **At 7.00pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Claire Barnes
Town Clerk

AGENDA

RA2021032 Propose election of

- Chair
- Deputy Chair

RA2021033 Apologies for absence

RA2021034 Declarations of Interest

RA2021035 Agreement of minutes of meeting held on 20th April 2021 and update on actions:

- Updated to-do list (circulated)
- Maintenance list (circulated)

RA2021036 Allotments

- Report from HAHA.

RA2021037 Croft Field Activity Centre

- Review conditions of hire for CFAC following changes to Covid regulations from 19th July.
- Update on progress of planning application.

- Consider setting up a project on The Good Exchange to apply for funding for phase 2 and 3.

RA2021038 Tree Inspection

- Update following arboriculturist visit to inspect trees at War Memorial Avenue and Cemetery (report attached).

RA2021039 St Saviour's Cemetery

- Consider adoption of Policy on Memorial Benches (draft policy attached)
- Consider quote for repairs to cemetery wall (report attached)
- Consider clearance and improvement to the border area adjacent to garden of remembrance (report attached)
- Committee to note that Guidance Notes for Transfer of Exclusive Rights of Burial document is now available on the HTC website.

RA2021040 Play Parks

- Consider quote to replace surfaces under equipment at Bulpit Lane (report to follow)

RA2021041 Health & Safety – Including any other concerns relating to Covid-19

- Agree dates and times for site walk rounds (schedule attached)

PART 2

Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

RA2021042 Triangle Field

- Update on progress of new management agreement.