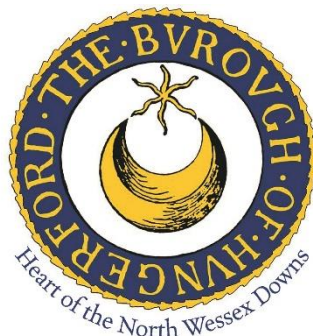


HUNGERFORD TOWN COUNCIL

The Mayor
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10th November 2022

To: Cllrs, C Winsor, H Simpson, K Knight, A Fyfe and N Schlanker
To all other Councillors, District Councillors and press for information

You are summoned to a meeting of **The Finance & General Purposes Committee** to be held on **Wednesday 16th November 2022**, at **7pm** in the Library.

The meeting is open to the press and public.

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*



Mrs C Barnes
Town Clerk

AGENDA

- FGP20220087 Apologies for absence.**
- FGP20220088 Declarations of interest.**
- FGP20220089 Minutes - To approve and sign the minutes of the F & GP meeting on 12th October 2022**
- FGP20220090 Receive an update on actions**
- FGP20220091 Skate Park - Update on funding progress including CIL bid**
- FGP20220092 Consider quote for repair/replacement of lampposts – refer to report**
- FGP20220093 Terms of reference for F&GP including environment – refer to report**
- FGP20220094 Propose acceptance of the bank reconciliation**
- FGP20220095 Internal Control document - Allocate the following items to councillors for feedback**
 - Ensuring an up-to-date Register of Assets

- **Regular maintenance arrangement for physical assets**
- **Annual review of risk and adequacy of Insurance cover**
- **Annual review of Fidelity Guarantee and cover**
- **Annual review of financial risk**
- **Awareness of Standing Orders and Financial regulations**
- **Annual review of Standing Orders**

FGP20220096 Consider quote to bind pages of Book of Condolence

FGP20220097 Review draft budget for F&GP Committee 2023-24 (to be discussed after part 2)

Confidential PART 2

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

FGP20220098 Note Staff toil and holidays

FGP20220099 Update on debtors

FGP202200100 H2036 hours for agreement – 5.5 hours

FGP202200101 Dates for appraisals

FGP202200102 Note increase in pay agreed by NALC backdated to April 2022

FGP202200103 Propose annual increments within the spinal column points from April 2023