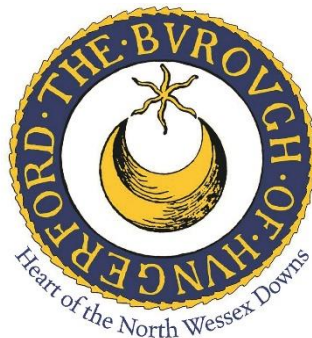


HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
c/o The Library
Church Street
Hungerford
RG17 0JG
Tel: 07920 110380
Cllr.helen.simpson@hungerford-tc.gov.uk



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
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Tel: 01488 686195
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www.hungerford-tc.gov.uk

6th May 2025

To: Cllrs Fyfe, Hudson, Simpson, Winsor, Keates, Carlson, Cole, Armstrong & Montgomery.

Also, to all other Councillors for information including District Councillors and press.

You are summoned to a meeting of the **Environment and Planning Committee** to be held on **Monday 12th May 2025** commencing at 7.00 pm in the Library building, Hungerford.

All planning documents relating to items 30 and 31 are available on the West Berkshire Council planning portal:

[West Berkshire Council Planning and Business Control Services](#) and [West Berkshire Council Appeals](#)

The meeting is open to the press and public. **At 7.00 pm there will be a public forum to allow questions from the electors.**

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair.*

Mrs C Barnes
Town Clerk

AGENDA

- EP2025026** Propose election of the following positions and received signed acceptance of office forms: Chair and Deputy Chair of Environment & Planning Committee
- EP2025027** Apologies for absence
- EP2025028** Declarations of interest
- EP2025029** Approval of Minutes of the Meeting held on Monday 14th April 2025 and update on actions.

EP2025030 Planning applications:

- a) **Ref:** 25/00729/FUL & 25/00730/LBC
Applicant: 4 Bridge Street, Hungerford, RG17 0EH
Proposal: Partial change of use from retail (Ei) to dwellinghouse (C3)
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
- b) **Ref:** 25/00780/HOUSE
Applicant: Bridge House, 131 High Street, Hungerford, RG17 0DL
Proposal: Introduction of an outdoor swimming pool to the rear of Bridge House
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
Extension to deadline: granted - 14th May
- c) **Ref:** 25/00524/HOUSE & 25/00525/LBC (**additional information only – no comment required by HTC**)
Applicant: Bridge House, 131 High Street, Hungerford, RG17 0DL
Proposal: Introduction of a glazed link between the main building and rear annexe. The installation of a lead roof over (as previously approved under applications 19/01297/HOUSE and 19/01298/LBC2) and replacement of wicket gate with glazed door. **HTC had supported the previous planning applications.**
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
- d) **Ref:** 25/00785/CERTE
Applicant: 78 High Street, Hungerford, RG17 0NA
Proposal: The property known as 78 High Street, Hungerford. RG17 0NA, was originally a dwelling and was purchased by the applicant in 2002 and used as an office in connection with the applicant's business. In 2009 the office use ceased and the property reverted to being a private dwelling. The use as a dwelling is for the entire building and its garden curtilage – **can be dealt with as a matter of fact only.**
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
Extension to deadline: 14th MayMay
- e) **Ref:** 25/00831/LBC
Applicant: 25 High Street, Hungerford, RG17 0NF
Proposal: Alterations to existing offices to sub-divide ground, first and second floor offices into 2 separate tenancies
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

EP2025031 Case Officers Reports

- a) **Ref:** 25/00389/ADV
Applicant: 21 High Street, Hungerford, RG17 0NF,
Proposal: 1 x non illuminated fascia 1 x non illuminated projecting sign
Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)
WBC: Approved
HTC: No objection
- b) **Ref:** 25/00352/HOUSE
Applicant: 137 The Marsh, Bath Road, Hungerford, RG17 0SN
Proposal: Erection of detached garage with storage loft

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: Hungerford Town Council supported this planning application on the condition that the garage cannot be used for residential purposes nor sold as a residential dwelling

c) **Ref:** 25/00336/FUL

Applicant: Suite E, The Courtyard, High Street, Hungerford RG17 0NF

Proposal: Change of use of first floor office to residential

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved, subject to conditions

HTC: No objection

d) **Ref:** 24/02788/FUL

Applicant: Hungerford Garden Centre, Bath Road, Hungerford, RG17 0HE

Proposal: The change of use of 9 parking bays to a hand car wash, to include the creation of a concrete wash pad with centralised silt trap and interceptor, landing of a steel cabin and installation of a dry valeting area covered by a 2 post canopy.

Link: [Planning Documents \(westberks.gov.uk\)](https://www.westberks.gov.uk/planning-documents)

WBC: Approved

HTC: Hungerford Town Council supports this planning application on the grounds that their opening hours are the same as Dobbies Garden Centre.