

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
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The Town Clerk
Mrs Claire Barnes
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28th November 2023

To: Cllrs Simpson, Knight, Hudson, Winsor, Alford, Fyfe, Schlanker, Keates, Carlson, Greenwell, Cusack, Armstrong, Cole and Coulthurst.
To District Cllrs, Police and press

You are summoned to a **Meeting of the Full Council** to be held on **Monday 4th December 2023 at 7 pm** in the **Library, Hungerford**

The meeting is open to press and public.

At **7.00pm** a report will be received from the **Police**. At **7.05 pm** there will be a **public forum** to allow questions from the electors **followed by a presentation from David from Rural Market Town Groups**.

*Members of the public may make representations, answer questions and give evidence at a meeting which they are entitled to attend in respect of the business on the agenda, providing they do so within the 15 minutes allotted time period (limited to 3 minutes per speaker) given at the beginning of each meeting. **Any questions should be submitted in advance by 2pm on the day of the meeting.** Public will not be permitted to interrupt, question or participate at any other point during the meeting unless invited to do so by the Chair. Timings will be at the discretion of the Chair*

Mrs Claire Barnes, Town Clerk

AGENDA

- FC202300206** **Note apologies for absence.**
- FC202300207** **Declarations of interest.**
- FC202300208** **Approval of Minutes of the Full Council meeting of 6th November 2023, and outcome of actions.**
- FC202300209** **Receive Mayor's Report.**
- FC202300210** **Receive District Councillor's Reports.**
- FC202300211** **Health & Safety – Any complaints or concerns.**
- FC202300212** **Receive any Committee reports (no more than 3 minutes per report).**

- FC202300213** Propose authorisation of payment run (circulated along with copies of invoices) for November.
- FC202300214** Propose Year to date accounts – refer to circulated Income/Expenditure Report.
- FC202300215** Consider quotes for library roof repair– (Refer to circulated report)
- FC202300216** Consider recommendations from F&GP for Annual Budget and Precept request for April 2024-25.
- FC202300217** Feedback on Christmas Lights event – Cllr Keates
- FC202300218** Receive report on Town Centre Strategy – Cllr Cole
- FC202300219** Receive report on West Berkshire Heritage Forum – Cllr Cole
- FC202300220** Any other Reports (3 minutes each) not to include any proposals.

PART 2 Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

- FC202300221** Consider new allotments opportunity – refer to report Cllr Schlanker
- FC202300222** Consider recommendations of Neighbourhood Plan Team to accept Housing Allocations Document.
- FC202300223** Ban letter.
- FC202300224** Receive report from Cllr Schlanker on dog/litter bins expenditure.
- FC202300225** Ratify pay rises as recommended by F&GP.