

# HUNGERFORD TOWN COUNCIL

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**DRAFT MINUTES** of the **Environment and Planning Committee** meeting held on Thursday 6<sup>th</sup> May 2021 at 7.00pm by remote access.

**Present:** Cllrs Fyfe, Simpson, Winser, Chicken and Yakar-Wells.

Also: West Berkshire District Councillors Dennis Benneyworth and James Cole (DC Cole left meeting at 7.30pm), Sarah Hennessey (Deputy Clerk).

The meeting was being recorded.

**EP2021029 Apologies for absence** – Cllrs Hudson and Knight, District Councillor Rowles.

**EP2021030 Co-option of councillors to the committee.** Item deferred to next agenda.

**EP2021031 Declarations of interest** – None.

**EP2021032 Approval of Minutes of the meeting held on 12<sup>th</sup> April 2021 and update on actions**

**Proposed:** Cllr Simpson

**Seconded:** Cllr Winser

**Resolution:** To approve the minutes of 12<sup>th</sup> April 2021 as a true record. One abstention.

Update on actions:

Settlement Boundary Review – a response has been received from WBC regarding the proposed change to the boundary along the A4.

Planning application 21/00034/FUL North Hidden Grain Store – following the approval of this application, a letter has been sent to WBC Planning Department highlighting HTC's concerns.

No response has yet been received. **ACTION:** Clerk to chase next week.

**EP2021033 Planning Applications:**

a) **21/00813/HOUSE**

3 Priory Road, Hungerford – Ms Sophie Martin

A loft conversion, roof alterations and change of position of front door to a terraced cottage.

**Proposed:** Cllr Chicken

**Seconded:** Cllr Winser

**Resolution:** Object. WBC Highways Department has advised that the car parking requirements for this property is 2 spaces. HTC is objecting due to concerns over the availability of parking spaces.

b) **21/00814/HOUSE**

2 Prospect Road, Hungerford – Mr and Mrs Hearn-Smith

Proposed loft conversion with flat roof rear dormer and velux window to the front elevation.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Yakar-Wells

**Resolution:** No Objections.

c) **21/00848/HOUSE**

22 Cottrell Close, Hungerford – Mr M Stephens

Demolishing existing single storey conservatory on rear of the property and replacing with an open plan single story extension in the same position.

**Proposed:** Cllr Winsor

**Seconded:** Cllr Simpson

**Resolution:** No Objections.

**d) 21/00854/HOUSE**

21 De Montfort Grove, Hungerford – Mr and Miss Keily and Martin-Flood

Proposed front extension. Render to all external walls.

**Proposed:** Cllr Chicken

**Seconded:** Cllr Winsor

**Resolution:** No Objections.

**e) 21/00868/FUL**

7 Charnham Lane, Hungerford – Hungerford Land Ltd

Change of use from B2 to D2 (Fitness Gym).

**Proposed:** Cllr Fyfe

**Seconded:** Cllr Yakar-Wells

**Resolution:** No Objections. However, HTC does have concerns about the location of parking space number 1 and would rather this was not used as a parking space. Could this space be used for the cycle stands?

**f) 21/00934/HOUSE**

59 Fairview Road, Hungerford – Mr and Mrs Annetts

Single storey side/rear extension including replacement garage and front porch.

**Proposed:** Cllr Simpson

**Seconded:** Cllr Chicken

**Resolution:** No Objections. Subject to: for health and safety reasons and due to the close proximity of the primary school, shop and dentist, no construction deliveries to take place before 9.30am and between the hours of 2.45-3.15pm due to the school run.

**EP2021034 Case Officers Reports** – These were read out and noted.

**Meeting closed at 7.50 pm.**