

# HUNGERFORD TOWN COUNCIL

The Mayor  
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**MINUTES** of the **Highways and Transport Committee** meeting held on Monday 25<sup>th</sup> January 2021 at 7.00pm, remotely.

**Present:** Cllrs Chicken, Knight, Downe, Fyfe, Alford, Hudson and Shatford

In attendance: Claire Barnes (Town Clerk), District Cllr Dennis Benneyworth, press and 2 members of public

The committee was advised the meeting was being recorded.

- HT2021001. Apologies for absence** – Cllr Simpson
- HT2021002. Declarations of interest** - None
- HT2021003. Agreement of minutes of meeting held on 23<sup>rd</sup> November 2020** - *Cllr Downe proposed the minutes of 23<sup>rd</sup> November as a true record, seconded by Cllr Knight, all in favour.*
- HT2021004. Update on actions from previous meetings, not on this agenda** - None
- HT2021005. Hanging baskets** – Consider requirements for 2021.- **ACTION:** *After discussion Cllr Knight proposed proceeding with the hanging baskets this year and delegating authority to the Clerk to obtain quotes with permitted expenditure of up to £4,000 (can use some EMR from the Leisure Centre), using some of the new lamppost planters, seconded by Cllr Chicken, all in favour. **ACTION:** John Willmott will bring a proposal to H&T in March, for funding SUH. Add to that agenda.*
- HT2021006. Update on station improvements** – Painting of the bridge - Cllr Chicken advised there is no money due to Covid at present. **ACTION:** Cllr Chicken to meet with GWR in a couple of months.
- HT2021007. Installation of recycle bins** – Agree locations for first 5 bins and consider further locations – *After discussion Cllr Knight proposed the following 5 locations (as further detailed by the photos), Canal Walk, Bulpit Lane Play park, outside One Stop, outside WH Smiths and outside Town Hall (subject to T&M's agreement), seconded by Cllr Chicken, all in favour. **ACTION:** Office to order bins for these locations.*
- HT2021008. Local Council Risk System** – Review H&T committee risk assessments (attached) and propose approval of documents with any amendments – It was raised that vandalism could be reflected in contractor's specifications however not all areas are covered by contractors. *Cllr Chicken proposed agreement of the LCRS documents (subject to amendment of typo), seconded by Cllr Downe, all in favour.*
- HT2021009. Footpath improvements to Froxfield along A4** – Receive update from Cllrs Fyfe/Hudson – It was noted there may have been no maintenance west of Newbury to the footpath along A4 since it was installed. A request from Froxfield for some improvements from Cakewood to the layby was considered as it falls within the Hungerford boundary and would involve S106 Hungerford funds. *Cllr Hudson proposed supporting the request with the proviso that this forms part of the improvement of the whole of the footway along the A4 from Hungerford to the boundary at Froxfield, seconded by Cllr Chicken, one abstention, rest in favour. **ACTION:** Advise WBC*

- HT20210010. Christmas lights - Wash up** - Receive report from the Working Party – See attached report.  
**ACTION:** Add the Christmas tender process to the May H&T agenda.
- HT20210011. Receive update from Pigeon working party** – Cllr Downe advised there are three locations where the pigeons are still roosting under the bridge despite the improvements installed by Network Rail. The number of roosting spots has been reduced considerably though. **ACTION:** Cllr Downe to send photos to the Clerk to forward to Network Rail. **ACTION:** Clerk to enquire if the offer to install free pigeon proofing to Dodd’s building still stands as the landlord is now accepting of this.
- HT20210012. Footpath 31/2 Hungerford – Request for improvement of alternative route** – Whilst the building works are taking place the footpath near Salisbury Road has been closed. The alternative route along the A338 is very narrow and in poor condition. This has been flagged up to WBC. The footpath should ideally be improved all the way along to the new section at Prospect Farm. WBC cannot offer an alternative route that is not an adopted Right of Way. **ACTION:** Add maintenance of A338 to next H&T agenda
- HT20210013. Active Travel – Location for cycle shelter in Church St Car Park not approved** – Locating this in the High St was discussed but not felt appropriate for a conservation area. **ACTION:** Consider alternative locations and seek support from the public.
- HT20210014. Speeding –**
- **Update on request for 30mph limit across the Common** – WBC are formerly consulting on this until 18<sup>th</sup> Feb. We should hear the result by the end of March.
  - **Update on request for 20mph limit in High St** - WBC monitoring
- HT20210015. COVID19**
- **Any H&S issues of concern** – There has been a spike in cases in the Nursery and Primary schools.

Meeting closed 8.27pm

Report No. HT2021010

### **Christmas Light Wash Up**

Following dismantling, Shaun Fraher of Shield reported that 20 sections of lights had broken. These were damaged either by the wind, traffic (lorries on the living trees) or age and weathering. He advises that 20 sets of around 4-5 metres should be ordered ready for next year. However, the shortest length MK Illuminations can supply is 10m (current price £41.20 for 2 x 10m).

All the new lights we purchased for 2020 had a new connection end on them which was not compatible with our previous lights. Shield managed to use all the new lights on the main tree by the Town Hall, so this was not an issue in 2020. The old style lights were not available from our usual supplier and have been replaced by the purchased items. The office will investigate if the old style lights are still available but if not a slow transition to the new style will have to be made through the purchase of new lights each year. It will take some years to fully switch, but they if the different styles are stored in separate boxes this will be workable. MK Illuminations advise they can supply adaptors to link old and new lights (about £2.50 each)

Shield have provided an updated “map” showing the location of all trees installed this year (copy attached).

Sarah Chatters  
25 January 2020