

HUNGERFORD TOWN COUNCIL

The Mayor
Cllr Helen Simpson
57 Fairview Road
Hungerford
Berkshire
RG17 0BP
Tel: 07920 110380
Cllr.helen.simpson@hungerford-tc.gov.uk



The Town Clerk
Mrs Claire Barnes
The Library
Church Street
Hungerford
Berkshire RG17 0JG
Tel: 01488 686195
townclerk@hungerford-tc.gov.uk
www.hungerford-tc.gov.uk

DRAFT MINUTES of the **Highways and Transport Committee** meeting held on Monday 23rd May 2022 at 7.00pm, in the Library, Hungerford

Present: Cllrs Knight, Chicken, Fyfe, Alford, Hudson, Schlanker, Winser, Carlson, Simpson, Shatford and Greenwell.

In attendance: Claire Barnes (Town Clerk), District Cllr Dennis Benneyworth (DB)

HT20220027. Election of Chair

Proposed: Cllr Knight

Seconded: Cllr Hudson

Resolution: Elect Cllr Schlanker as chair.

Election of Deputy

Proposed: Cllr Schlanker

Seconded: Cllr Carlson

Resolution: Elect Cllr Chicken as deputy chair.

Co-option of Cllr Greenwell onto the committee

Proposed: Cllr Winser

Seconded: Cllr Simpson

Resolution: Co-opt Cllr Greenwell onto the committee

HT20220028. Apologies for absence – Cllr Downe

Also, from, District Cllrs Claire Rowles and James Cole

HT20220029. Declarations of interest – Cllr Knight (HT20220033 - Hub), Cllr Greenwell (HEAT)

HT20220030. Agreement of minutes of meeting held on 28th March 2022

Proposed: Cllr Knight

Seconded: Cllr Winser

Resolution: Agree minutes as a true record with amendments to show Cllr Hudson not present and Cllr Simpson arriving at 8pm. One abstention.

HT20220031. Update on actions from previous meetings, not on this agenda – A letter was written to Grant Shapps and a reply received.

HT20220032. Progress on marketing campaign for use of recycling bins -The Clerk advised the office will be promoting the use of the bins via social media and the website in conjunction with HEAT. Cllr Knight presented a photo of a different style bin seen at Shaw House which includes three containers in one for the disposal of glass, litter and mixed recycling. This might be preferable to the current recycling bins due to ease of use however they are considerably larger.

Proposed: Cllr Simpson

Seconded: Cllr Winser

ACTION: **Resolution:** DB will investigate if this type of bin or similar is widely available.

- HT20220033. Consider request from the Hub to place a noticeboard under the railway bridge**
Proposed: Cllr Simpson
Seconded: Cllr Winser
Resolution: The Hub can install a noticeboard in the space identified providing it is in keeping with the boards installed to the north of Council's noticeboard. One abstention.
- Proposed:** Cllr Simpson
Seconded: Cllr Fyfe
- ACTION:** **Resolution:** Cllr Knight will bring back to committee a suggested standard design for all noticeboards under the bridge for consideration.
- HT20220034. Consideration of installation of CCTV at Triangle Field – Item deferred awaiting a quotation.**
HT20220035. Receive update on receipt and set up of SIDs and the licence – The three SIDs are ready to be delivered. They will be put up by the supplier and the main training exercise for future operators will occur when they are taken down.
- ACTION:** DB to help chase up issue of the licence required for operation from West Berks Council. He is happy to be trained as an operator.
- ACTION:** Cllr Hudson will submit the site location forms to West Berks Council for approval, starting with two locations, being south A338 entry to town and A4 east exit from town. A third site needs to be identified on the Common. Further site locations will be submitted later including A4 west. He will check if the devices can be used in a 60mph limit.
- ACTION:** Cllr Schlanker will compile details on a google spreadsheet to include a list of operators and locations.
- HT20220036. Hungerford in Bloom competition – refer to report –** Help is required to promote the event.
ACTION: Office to provide list of entrants so far and locations to approach. Cllr Winser offered to hand out application forms, Cllr Shatford will speak to the schools and the garden centre will be asked to hand out fliers. The committee were keen to enter a town in bloom competition and wish to invite Smarten Up Hungerford to attend July's meeting if they are interested.
- HT20220037. Update on feedback from WBC on HTC's requests regarding Electric Vehicle Chargers –**
The project is still delayed due to complications with permissions.
ACTION: Cllr Greenwell will speak with Cllr Downe about alternative locations such as the Co-op and Shell garages. Church St Car park and the station car park (instead of West Berks Council station car park) were other suggestions. Dedicated parking spaces are also needed.
- HT20220038. Jubilee - Road closure information –** The Clerk informed the committee a road closure will be in place on Sunday 5th June from 9am to 9pm for The Croft and Parsonage Lane. There will also be parking restrictions along these two roads for the duration. Permits have been issued where requested to residents and six have been issued to the church. The abandoned vehicle is due to be moved prior to the road closure.
- HT20220039. Decision on smartening up of Phone box**
Proposed: Cllr Simpson
Seconded: Cllr Shatford
Resolution: Leave the refurb to BT. It is not Council's responsibility. One abstention.
- HT20220040. Railway Station - Receive any updates from Cllr Chicken on**
 - **Installation of a gate for access to area north of London platform for maintenance –** A meeting is due this week with GWR,
 - **Application for grant to support the above – Not discussed**
 - **Progress with feasibility study – Not discussed.**
Cllr Chicken passed around a list of improvements that could be considered for the recent GWR community bid opportunity that has arisen. He gave some history about the previous grants which had been withdrawn due to covid and the improvements achieved which included the painted of the station (excluding the bridge) and in 2019 an extension to the shelter on the London

bound platform. A survey was carried out in 2018 to obtain info on the types of station users and previous to that a development brief was produced for the area. The station used to have a toilet and café building many years ago but a train accident destroyed it. The committee gave a show of hands to determine the popularity of various suggestions. The two most popular were the creation of a garden to the rear area of the northbound platform; and the installation of electric vehicle chargers. Also quite popular was secure cycle parking followed by toilets. Increased car parking and a coach space were ruled out on grounds of cost and difficulty. A snack bar and showers received no support.

Proposed: Cllr Schlanker

Seconded: Cllr Simpson

ACTION: **Resolution:** The office and Cllr Chicken will proceed with an application for funding for the garden and EV chargers.

HT20220041. Any H&S issues of concern including COVID

• **Update on appointing payback team** – Cllr Knight has had no success, so it was decided not to pursue further.

• **Response from WBC on request for improvements to The Croft and Parsonage Lane** – West Berks Council suggested HTC carry out a consultation with the residents. There are various considerations including improved and extended footways and how this may affect parking etc. Cllr Shatford offered to do a letter drop once a draft paper has been agreed.

• **Improvements to resurfacing in Coldharbour Road and Clark's Gardens** – A well-attended site meeting took place including council, residents, sub-contractors and workmen. It was admitted that the work done is substandard. Jon Winstanley is writing a report of the meeting. Lessons have been learnt and Cold Harbour Road is likely to be on a work list for improvements. The Mayor thanked Jon Winstanley for his actions.

Cllr Fyfe advised test work has been carried out to the bank along the footway of the A338 south and north. A kerb will be put back to replace the cobbles. These footways will take priority over the A4 for the £200K funding. The A4 is acknowledged to be in a poor state from Kintbury to Hungerford. Cllr Fyfe will be sent details of the work plan.

The Mayor reported that the swing bridge should be repaired by the end of July and requested the nursery are advised as its closure could affect their fun run.

• **Overflowing dog waste bin by the church** – Complaints have been received. Canal & River Trust are responsible. A new contact has been obtained who will monitor the situation. The bin is due to be emptied every Wednesday. They have no budget to improve the service.

• **Concern about Charnham Street zebra crossing** – West Berkshire Council has sent a considered response which will be forwarded in answer to the concern raised.

PART 2 Confidential

The public and press may be excluded from the meeting on the grounds that publicity might be prejudicial to the public interest as per the Public Bodies (Admissions to Meetings) Act 1960.

HT20220042. Hungerford in Bloom – refer to report – Councillors wish for the judges to maintain anonymity.

Meeting closed 9pm.

HT20220036 HIB

Hungerford Town Council

Public Report to:

Highways & Transport 23rd May 2022

Agenda Item No: HT20220036

Hungerford in Bloom – Request for Councillor Support

Background

The deadline for Hungerford in Bloom entries is Monday, 20th June. To date relatively few entries have been received. The office will seek to encourage residents to enter via social media but visits to shops, cafes and pubs that have suitable displays worked well last year. This was previously carried out by the office but we are asking this year for Councillor volunteers to go round with application forms.

We usually receive a disappointing number of entries to the schools and volunteer garden categories so if any councillors have contacts in these areas we request them to please spread the word and encourage such organisations/groups to enter.

Objective

To encourage more entries to all categories of the competition. This is also an opportunity for councillors to engage with members of the community and encourage wider community involvement.

Signed: Sarah Chatters
May 2022