

**Minutes of the meeting of Hungerford 2036 project team** held on Wednesday 26<sup>th</sup> January 2022 at 7pm in the Library, Hungerford

**Present** – Chris Scorey (CS), Tony Drewer-Trump (DTD)(Co-chair), Cllr John Downe (JD) (Co-chair), Town Clerk, Denise Gaines, Cllr Rupert Mills, Cllr Richard Hudson, Cllr Helen Simpson, Cllr Claire Winser

1. **Note apologies** – Cllr Ellie Yakar-Wells
2. **Review actions from minutes of 15<sup>th</sup> November 2021, update on actions from last meeting, not included in the agenda** – Minutes were agreed subject to an amendment to item 6. Data has been received from West Berks Council (WBC) on parking at Station Car Park. This is the data for entry and exit and not occupancy. Lack of parking space was a problem prior to Covid but is not presently. WBC are still considering sites for the HEELA and have confirmed there is no minimum housing requirement for HELAA sites.  
**ACTION:** Cllr Mills will be writing a summary of the recent consultation for presentation to the public.  
**ACTION:** TDT is considering style of other NDPs and is looking at editing the 2019 document received from a previous consultant. CS advised the Town Plan was written in a community engagement style but from examining other NDPs a more formal planning document is required. After discussion it was agreed a formal A4 40/50-page document written by a consultant but editable by H2036 would be appropriate. To engage the community, an Executive Summary could be posted door to door. The full document to be accessible on request and via the website.
3. **WBC Planning Policy revised Local Plan Review timetable** – WBC are taking their draft plan to Executive in the summer this year and will go out to public consultation. By the end of 2022 it is expected to go off for examination. It was noted Compton Plan is going to referendum on 10<sup>th</sup> Feb which may be of interest.
4. **Additional Sites update** - Late applicants aren't being considered by H2036 for the NDP but have been advised to approach WBC who are still considering sites for the HEELA, due to a delay in their Local Plan.
5. **Potential Housing Sites – continuing evaluation of optimum approach** – JD has written an activity summary with guidance on points to discuss this evening. The Site Assessments and Aim and Objectives documents were recirculated prior to the meeting. The team talked through the site options. It was queried what level of control H2036 can have on what is built on the sites, in particular the house size split and cap on number of houses per size per site and how robust the wording in the NDP can be. It was considered how conservation and heritage may be addressed in the NDP and whether there are any protection measures required through planning.
6. **Completing the NDP timing, method and funding** – **ACTION:** Add to next agenda
7. **Town Centre Planning** – Not discussed
8. **Next Meeting date** – Wed 9<sup>th</sup> Feb in the library

Meeting ended 9.00pm