

Minutes of the meeting of Hungerford NP project team held on Wednesday 11th October 2023, 7pm in the Community Room (RBFRS)

Present – Cllr Richard Hudson (RH), Chris Scorey (CS), Cllr Jerry Keates (KC), Cllr Keith Carlson (KC), Cllr Helen Simpson (HS), Cllr Alistair Fyfe (AF), Cllr James Cole (JC), Denise Gaines (DG), and Town Clerk (TC)

1. **Note apologies** – Steve Bickell (SB), Cllr Claire Winser (CW) and John Ryder (JR)
2. **Agree minutes of 20th September 2023** – **ACTION:** Still to find out key dates of Local Plan. Other actions are complete or have been noted. KC proposed the minutes, seconded by JK, all in favour.

Discussion of site options – It was agreed we need a high-level summary of the draft NP to go with the presentation of site options for the informal consultation. This will include the use of site plans. The informal consultation period lasts 2 to 3 weeks. A formal consultation (reg 14) will take place shortly after. The evidence gathered from the informal consultation will be used to inform the plan. The informal consultation is there to receive feedback and residents' views and is not a formal vote hence it doesn't need to be statistically valid. However, to avoid bias and multiple entries by one person it was agreed to only receive feedback in person at the sessions and not electronically. The feedback form will only be available at the sessions. We are encouraging views on the sites and importantly will be asking residents to explain why they have those views.

ACTION: TC to arrange hire of the Town Hall for the informal consultation. (*Now booked Town Hall for 1st Nov. Magistrates Room booked for 4th Nov, as all that is available.*)

ACTION: RH to obtain a plan of Hungerford with all the site options marked.

ACTION: RH/Consultant to produce a feedback form.

ACTION: TC to advertise in advance the feedback form by way of social media and newsletters. Include info in HTC annual report.

ACTION: RH/Team to put together a presentation to display on boards around the room with a summary to hand out. Display individual scale plans of each site. Detail of layout is not required, just the location showing access to the road.

The Chair of the Town Strategy JC was present, and he pointed out the potential difference in the views put forward at the Town Strategy meetings with the primary shopping frontages depicted in the NP. It was noted evidence is required if we wish to extend the current area.

3. **Discuss draft plan** – RH talked through various points of the draft plan that had been queried.
ACTION: RH to make following amendments to draft NP.

2.5 amend town growing again.

2.14 correct word spacing.

2.18 change 'being' to been.

5.9 insert bracket.

2.29 Change to 'Climate Change' not global warming

P25 Hung4 C has been added by consultant – All agreed reads well.

6.1 Obj E has been removed.

P29 Hung5 – Class E is now quite broad not just retail, includes business and service. B has been rewritten

Our consultant has written a note justifying the reason why we wish to extend the dotted lines of the primary shopping frontage south (on the east side of the road) to the blue boundary. It was noted one of the sites submitted as a development option has withdrawn, as it is no longer available.

7.3 Add where possible.

Fig 7.1 no.7 should read railway not rail.

Pg37 Action E(ii)(b) should read railway station not rail.

8.3 check the number of rugby pitches.

P46 Action I(ii) has been updated. Rename it tri-service.

8.21 change to 'which has a sixth form'.

P49 Objective U has been added.

Pg40 Leisure and facilities. Add Croft Field Centre and Croft Hall and other community buildings. Include a photo of the newly renovated Croft Field Centre.

Add total pages to page numbering.

Amend NP start date from 2023 to 2024.

Add draft watermark to document.

4. Autumn Consultation

ACTION: RH to circulate amended draft NP to members, before circulating to Town Councillors ahead of Wed 18th Oct.

ACTION: The site allocation document will be available at the Part 2 meeting next week.

ACTION: Hold two informal consultation sessions on Wed 1st Nov, 2pm to 5pm and 7pm to 9pm. JK, RH, AF, DG, CS available. KC and JC available evening only.

Hold a third informal consultation session on Sat 4th Nov, 10am to midday. RH, JK, HS available.

5. **Review the timeline** – No changes.

6. **Any other correspondence** – None

7. **Next meeting date** -Wed 8th Nov 2023, 7pm. Venue Hub (*now booked*)

Meeting finished at 8.50pm