



THAMES VALLEY POLICE

Watch Membership/Thames Valley Alert Application Form

PLEASE PRINT DETAILS CLEARLY USING A BLACK PEN

APPLICATION as **MEMBER / COORDINATOR** (please delete as necessary)

For integrity reasons applications for positions of Neighbourhood Watch Coordinator are vetted against police records. If you are applying as a coordinator, when signing this form you are consenting to such checks. These checks include a review of any spent convictions within the provisions of the Rehabilitation of Offenders Act 1974.

Title:	First Name(s):	Surname:
Date of Birth:	Place of Birth:	Previous Surnames: (Co-ordinators only)
Address: (In case of Business Watch member please supply business address only. Additionally if applying as a Business Watch Co-ordinator include home address.)		
Postcode:		
Telephone No (including code):		Mobile:
E-mail:		
Scheme Details: (where applicable for NHW include house numbers of properties covered)		

NHW Co-ordinators only - If you have lived at the above address for less than five years please write past addresses overleaf.

How would you like to receive Thames Valley Alert messages? Choose up to 2 options

E MAIL

TELEPHONE

SMS

<input type="checkbox"/>
<input type="checkbox"/>
<input type="checkbox"/>

Times available to receive telephone calls.

The default times are 08:00 - 20:00, but if you wish to specify times complete these below:

Time slot 1	From	To	Time slot 2	From	To

AUTHORISATION

I consent to Thames Valley Police holding my personal data for the purpose of administering Watch Schemes or Community Messaging in accordance with the Data Protection Act 1998. I also agree to receive automated messages generated by the Thames Valley Police messaging system. I understand that my details may be supplied to a third party, but only in accordance with the Personal Data Handling Statement, which I have read and understand.

Signed: _____

Date: _____

When completed please return to: Tracie Stone, Newbury Police Station, Mill Lane, Newbury, Berkshire, RG14 5QU

FOR POLICE USE ONLY

Scheme:		Date	Signed
Group:		LIO check	
NBH:	Watch type:	PNC check	
Reg No:		Activated	

Notice to Applicants:

Full details of the Watch policy and guidelines are available on written request to :

Head of Corporate Communications, Thames Valley Police Headquarters, Kidlington, Oxon. OX5 2NX

If you have already joined a website that is part of the Neighbourhood Alert network, you do not need to re-register
March 2012

PERSONAL DATA HANDLING STATEMENT

1. Thames Valley Police Force holds the personal data of co-ordinators and members of a variety of Watch schemes and other community messaging recipients not part of an organised Watch scheme, on a computer database. This personal data includes:
 - Name, Address, Telephone, E-mail address
2. The personal data held by the police will be used for:
 - Preventing and detecting crime.
 - Giving assistance to Watch Schemes and other Community Groups in accordance with Force policies and procedures.
 - Any other policing purpose.
3. The data will be used by:
 - Police personnel for the purposes described at 2 above, within the terms of the Thames Valley Police Force's notification with the Office of the Information Commissioner.
 - In the case of Neighbourhood Watch, the Thames Valley Neighbourhood Watch Association is legitimately permitted to hold personal data for the purposes of providing support to Neighbourhood Watch.
 - Thames Valley Police use an outside company for the supply and maintenance of the Thames Valley Alert system. All data is stored on their computer systems on behalf of Thames Valley Police. All possible security measures are taken to protect your information at all times.
4. Data of co-ordinators of comparable Watch schemes may be passed to:
 - The National Neighbourhood Watch Association, Neighbourhood Watch Support Groups, Watch Associations or Thames Valley Police Volunteers not holding separate Data Protection Notifications, while working in partnership with the Police, for the purposes described at 2 above.
 - Watch Co-ordinators from schemes adjacent to yours held within the geographic area supported by your Thames Valley Police Watch Administrator. The Thames Valley Police Force will not, however, divulge any personal data to prospective members within a scheme area or where the co-ordinator is operating a covert scheme. Under these circumstances, persons seeking to contact a Neighbourhood Watch Scheme will have their name, address and telephone number taken and then passed on to the relevant co-ordinator for them to make contact with the enquirer direct.
5. Once placed on to the database, the personal data can only be accessed by authorised users of the system. Computers are password protected.
6. The database is updated as and when inaccuracies are identified in the course of ongoing liaison, and in any case will be subject to a full audit at least every four years.
7. Nothing contained in the Statement affects any local agreements where scheme co-ordinators or others have entered into agreements which make their personal data more widely available.
8. Personal details will not be disclosed to any commercial organisation.

Protection of Personal Data

The unauthorised use or disclosure of personal data may be a criminal offence under the Data Protection Act 1998 and the Computer Misuse Act 1990.